

# City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

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**ABBOTSFORD CITY COUNCIL  
TO BE HELD MONDAY March 1, 2021 at 6:00 P.M.  
AT THE ABBOTSFORD COUNCIL CHAMBER**

1. Call the regular meeting to order
  - a. Roll call
  - b. Pledge of Allegiance
2. Establish Order of the Day
3. Comments by the Mayor
4. Administrator's Update
5. Comments by the Public – 2 minute time limit
6. Minutes from the City Council Meeting held February 1, 2021
  - a. Waive the reading and approve/disapprove the minutes
7. Minutes from the Committee of the Whole Meeting held February 17, 2021
  - a. Waive the reading and approve/disapprove the minutes
8. Minutes from the Plan Commission held on February 25, 2021
9. Approve/Disapprove Policy Regarding Council Members Calling In/Voting During Closed Session
10. Closed Session - Pursuant to Section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility. (City Administrator)
11. Approve/Disapprove New Employment Contract for City Administrator/Clerk./Treasurer
12. Approve/Disapprove Gravel Crushing Bid for Lowest Qualified Bidder.
13. Public Works Update
14. Approve/Disapprove Indefinitely Postposing Linden Street Reconstruction - Flood Mitigation Project Started in October 2020 Until Sufficient Funding Becomes Available.
15. Incidents/Accidents/Training
16. Approve/Disapprove new Compliance Assurance Plan (CAP)
17. Approve Disapprove Ordinance 2021-1 Updates to Title 8 of the Abbotsford Code of Ordinances
18. Approve/Disapprove Manhole Cover Quote for 4<sup>th</sup> Avenue
19. Approve/Disapprove Conditional Use Permit for Hryndej, LLC to Use 406 E. Soruce Street as a Single Family Residence.

20. Approve/Disapprove Purchase of a New Piece Fire Truck by Central Fire and EMS District in the Amount of \$453,859.00. (2/3 vote of the equalized value of participating municipalities required to approve purchase.)
21. Water/Wastewater Update
22. Approve/Disapprove Waiving \$555.06 in Waste Water Charges for 200 E. Pine Street Due to Water Break
23. Approve/Disapprove Resolution 2021-1 A Resolution Honoring the Life of Jeremy Totzky
24. Approve/Disapprove Colby-Abby Police Department Budget Amendment
25. Approve/Disapprove Changing City Hall Hours From 9:00 am - 5:00 pm to 8:00 am - 5:00 pm Monday through Friday.
26. Approve/Disapprove Operator's License
27. Items for Future Agendas - No Action Will Be Taken
28. Next Meetings: Committee of the Whole –March 17, 2021; City Council – April 5, 2021
29. Adjourn

City Council - March 1, 2021  
Mon, Mar 1, 2021 6:00 PM - 9:00 PM (CST)

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# **Minutes from the February 1, 2021 Abbotsford City Council Meeting held in the Abbotsford City Hall Council Chambers.**

City Council call to order – Mayor Voss called the meeting to order at 6:00 P.M.

**Roll Call:** M. Rachu, Weix, D. Rachu, Soto, Huther, Faber, Weideman, and Kramer.  
Faber – Absent

Others Present – Administrator Grady, Water/Wastewater Supervisor Soyk, Public Works Director Stuttgen, Chief Bauer, Brian Chapman (Cedar Corp), Kevin O'Brien (Tribune Phonograph)

**Pledge of Allegiance** – Held

**Establish Order of the Day** – no changes

**Comments by the Mayor** – Mayor Voss thanked the City crew for all of their work fixing a water break the previous weekend. Mayor Voss informed the Council that Eric Reis is resigning from the Room Tax Commission effective April 2021 and that the new Mayor will appoint a replacement.

**Administrator's Update** – The city's water bond refinancing closed on January 27th. Property tax collections have ended in the City. All outstanding property taxes must be paid to counties now.

We recently received word that the Census bureau will not be providing states with census numbers until after July 31<sup>st</sup>. As a result, redistricting will be pushed back accordingly. It is also extremely likely that spring 2022 elections will now occur using the current district lines.

**Public Comments** – None

**Minutes from the City Council Meeting held January 4, 2021** – Motion to approve by *D. Rachu/Weix. Unanimous.*

**Minutes from the City Council Meeting held January 6, 2021** – Motion to approve by *D. Rachu/Weix. Unanimous.*

**Minutes from the Committee of the Whole Meeting held January 20, 2021** – Motion to approve by *Weix/D. Rachu. Unanimous.*

**Incidents/Accidents/Training** – Justin Meyer completed his train in water and is now fully certified. He will begin Wastewater training as soon as possible.

**Approve/Disapprove Police Department Budget Amendment** – The amendment would balance some accounts in the 2020 budget. Motion to approve by *Weideman/M. Rachu. Unanimous.*

**Approve/Disapprove New Purchasing Policy** – The City Council discussed a new purchasing limit for emergency purchases without Council approval needed. Motion to set a new purchasing limit of \$5000 with approval needed from one of the following 3 individuals: Mayor, Council President or City Administrator by *Weideman/M. Rachu. Unanimous.*

**Approve/Disapprove Further Actions Regarding 318 N. First Street** – Administrator Grady informed the City Council that he spoke with the Graff Law Firm and they recommended sending the property owner a letter limit stating that the proper owner had a specified number of days to raze the residence or the City would take legal action to force the issue. M. Rachu stated that the School Resource Officer would be to help any tenants find a new place to live. Motion to give property owner 60 days' notice by *Rachu/Weix. Unanimous*

**Public Works Update** – The City is getting a second opinion on how to deal with the drainage issue on Linden Street.

**Approve/Disapprove a 5 year Road Plan** – Public Works Director Stuttgart stated that the City Council should also add Hiline Ave from Old 29 west to Pine Street and 5<sup>th</sup> St from Maple St to Oak St. Motion to approve the 5 year plan with the addition of Hiline Ave and 5th St by *M. Rachu/Huther. Unanimous.*

**Approve/Disapprove Street Sweeping Quote** – Motion to approve Precision Sealcoating in the amount of \$8995.00 for 2021 by *Huther/M. Rachu. Unanimous.*

**Approve/Disapprove Replacing Red Arrow Park Sign** - Public Works Director Stuttgart informed the City Council that the Public Works Department was able to repair the sign and a replacement is not needed at this time.

**Approve/Disapprove Resurfacing N. 3<sup>rd</sup> St Using Unused Available Grant Funds and TIF Funds** – Motion to approve the project at the approximate cost of \$26,466 by *M. Rachu/Weix. Unanimous.*

**Approve/Disapprove Lowest Responsible Bidder for 4<sup>th</sup> Ave Project** – Motion to approve Switlick & Sons in the amount of \$574,252.50 by *M. Rachu/Weix. Unanimous.*

**Water/Wastewater Update** - Water/Wastewater Supervisor Soyk informed the City Council about a water break on Linden Street. The City crew was able to repair the break with the assistance of Haas Sons, Inc. who have a machine that can pinpoint the location of a break by using a sonic wave.

**Approve/Disapprove New Fluoride Scale** – Motion to approve Hawkins Group in the amount of \$2210.00 by *M. Rachu/Huther. Unanimous.*

**Approve/Disapprove New Pump for 3<sup>rd</sup> Ave Lift Station** – Motion to approve the purchase of wear plates for the pumps from Crane Engineering in the amount of \$3650.00 by *M. Rachu/Weix. Unanimous*

**Approve/Disapprove Flow Meter for Fill Station** - Water/Wastewater Supervisor Soyk informed the City Council that meter used to fill tanks up for contractors is not working correctly. In one fills 500 gallons it will only read 300. Motion to William E. Young Company in the amount of \$2761.16 by *M. Rachu/Huther. Unanimous.*

**Approve/Disapprove Moisture Probe for Ozone Plant** - Water/Wastewater Supervisor informed the City Council that two probes are needed. The probes date back to the 1990's. Motion to NYAD, Inc. in the amount of \$1866.00

**Approve/Disapprove Operator's License** – Motion to approve by *M. Rachu/Weix. Unanimous.*

**Items for Future Agendas - No Action Will Be Taken** – None

**Closed Session - Pursuant to Section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility. (City Administrator) –**

Motion to go into closed session by *M. Rachu/Weix. Roll Call Vote. M. Rachu – yes, Weix, yes, D. Rachu – yes, Soto – yes, Huther – yes, Weideman – yes, and Kramer – yes.*

Motion to go into open session by *M. Rachu/Weix. Roll Call Vote. M. Rachu – yes, Weix, yes, D. Rachu – yes, Soto – yes, Huther – yes, Weideman – yes, and Kramer – yes.*

**Any action, if necessary** – Motion by *M. Rachu/Huther* to extend the contract of the City Administrator for 3 years to October 8, 2024 and grant a 2% raise dated back to Jan 1, 2021.

*Roll Call Vote. M. Rachu – yes, Weix, no, D. Rachu – yes, Soto – yes, Huther – yes, Weideman –no, and Kramer – no. Motion passes 4-3.*

**Next Meetings: Committee of the Whole –February 17, 2021; City Council – March 1, 2021**

Motion to Adjourn by *M. Rachu/Weix.* The City Council adjourned at 7:38 p.m...



# **Minutes from the February 17, 2021 Abbotsford Committee of the Whole Meeting held in the Abbotsford City Hall Council Chambers.**

Mayor Voss convened the meeting at 6:05 PM.

**Roll Call:** M. Rachu, Weix, D. Rachu (arrive at 6:07), Soto, and Kramer. Faber, Huther, Weideman – absent

Others Present – Administrator Grady, Public Works Director Stuttgen, Water/Waste Water Manager Soyk, Brian Chapman (Cedar Corporation) and Kevin O’Brien (Tribune Phonograph)

**Pledge of Allegiance** – Held

**Establish Order of the Day** – No Changes

**Comments by the Mayor** – Mayor Voss reminded the City Council that the funeral for Jeremy Totzke will be held on Saturday February 20, 2021. Visitation will be from 12:00 pm-3:00 pm with a funeral follow at 3:30pm. Mayor Voss stated that she would like the entire Council to see the old and new contract for the City Administrator prior to the next meeting.

**Administrator’s Update** - The election yesterday went smoothly. Turnout was extremely light. We had a total of 66 voters. Thank you to Public Works for finishing the hot water pipe work in City Hall. Thank you to Josh and Vern for fixing the heat in City Hall and the library. The heat now works everywhere in the building.

There has been numerous water issues with recent deep freeze which Josh can explain. One of the house is the Riehle houses at 205 S. 4<sup>th</sup> St has numerous problems. This house does not meet the minimum standards set up the city’s building codes. There are pillows stuffed in the windows, there are missing floorboards, missing steps, a giant hole in the foundation where one can outside. In addition, the residents had at least 6 dogs and 6 cats. The CAPD was contacted regarding the animals and will be making notations of the house condition on follow-ups. This is a building that should be placed on the Task Force list for further consideration.

**Comments by the Public** – None

**Accidents/Incidents/Training** - None

**Police Department Update** - Alder M. Rachu provided the update.

**Approve/Disapprove Police Department Bills** – Motion to approve the February 2021 bills in the amount of \$23,995.03 by *Weix/Soto*. *Unanimous*.

**Fire Department Update** - Alder Weix provided the update. Alder Weix also noted that the VFW fish fry on March 5 will be a benefit for Central Fire and EMS.

**Public Works Update** - Public Works Director Stuttgen stated that his update would follow in the agenda items.

**Approve/Disapprove Final Pay Application for Steen Construction: Hemlock Street** – Mr. Chapman stated that there will be one final pay app for cleanup and restoration. Public Works Director Stuttgen stated the work was completed satisfactory. Administrator Grady stated that payment for this invoice was dated back to December 2020 as that is when the work was completed and the expense should come from the 2020 budget. Motion to approve the Steen Construction invoice in the amount of \$182,800.52 by *M. Rachu/Weix. Unanimous.*

**Discuss/Recommend Manhole Quote for 4<sup>th</sup> Avenue** – Between Larch Street and Pine Street the storm sewers are going to be replaced during the 4<sup>th</sup> Avenue construction in the summer. The remainder of 4<sup>th</sup> Avenue needs to have the manholes replaced. The contractor will replace the existing manholes in place just prior to construction. Motion to move the quote to the March 1, 2021 City Council meeting for final approval by *D. Rachu/Weix. Unanimous.*

**Linden Street Storm Water Project Update** - Public Works Director Stuttgen stated that the City has been experiencing issues coming with a place that will fit within budget. After the storm water study was completed the only viable option was over \$600,000. This option included a \$250,000 expense to fix the railroad's culvert by Fastenal.

It was felt that the City could not afford this option, so the City asked Cedar Corporation to come up with a more affordable option – one that would fit in our \$200,000 budget. Cedar Corporation came up with an option that will cost an estimated 92,180.00. This solution involves adding a 30" drain pipe towards the 3 existing 36" drainage pipes that exit to the east side of S. 4<sup>th</sup> Street.

Public Works Director Stuttgen stated that this solution will not prevent Linden Street from flooding. There may still be standing water in the street during a significant rain event. However, it should keep the buildings in the area from flooding during such a rain event. Other work will need to be completed in the future. This is merely the first step. Motion to move the estimate from Cedar Corporation in the amount of \$92,180.00 to the March 1, 2021 City Council meeting by *M. Rachu/Weix. Unanimous.*

**Water/Wastewater Update** – There have been several cases of freezing pipes during the recent polar vortex. One of the well houses experienced issues as well. The Water department had to pack snow around the building, provides heating and a fan to get the concrete floor warm enough to keep from freezing.



**Discussion: Creation of a Compliance Assurance Plan (CAP)** - Administrator Grady stated that the Department of Natural Resources contacted the City regarding the creation of a Compliance Assurance Plan. State statutes requires that all municipalities have a CAP in place. This was modeled after what other municipalities currently have in place. T This is information for the Council to read and vote on at the March 1, 2021 meeting.

**Discussion: Changes Requested by the DNR to Title 8 of the Abbotsford Code of Ordinances** - Administrator Grady stated that the Department of Natural Resources contacted the City regarding our current set of recycling order ordinances. According the DNR the current code is not up to current state requirements and the DNR requested that the City update its ordinances. The DNR provided a sample ordinance to work from. In updating the ordinance Administrator Grady made all of the necessary changes to the complete title so that this could be the first title updated in the City Code of Ordinances. This is information for the Council to read and vote on at the March 1, 2021 meeting.

**Discussion: Members Attending Closed Session Meetings Electronically** – Members of the Committee of the Whole spoke to both sides of the issue. The Committee agreed that this issue should be taken to the City Council for a final decision.

**Discussion: City Hall Hours** – Several members of the Committee felt that City Hall should be open between the hours of 8:00 am – 5:00 pm. just like a bank. The Committee of the Whole felt that the City Council should take up the issue.

**January 2021 Financials** – The financials were presented.

**Approve/Disapprove February 2021 Bills** – Mayor Voss stated that the invoice for Cedar Corporation should be for \$34,562.50 instead of \$34,652.50. She also questioned whether the Dempsey Law firm was being overpaid by \$1887 and whether the Megafoods bills was correct. Motion to approve the bills in the amount of \$1,772,942.89 with the stipulation that the Cedar Corporation check be corrected and both the Dempsey Law Firm and Megafoods are correct and corrected, if needed by *D. Rachu/Weix*. *Unanimous*.

**Item for the Next Agenda** – Bank account balances, contract for City Administrator, Compliance Assurance Plan, update to Title 8 of the Abbotsford Code of Ordinances, members attending closed session electronically, City Hall hours, manhole cover quote, and Linden Street quote

**Next Meetings: City Council – March 1, 2021, Committee of the Whole - March 17, 2021**

Motion to adjourn by *Weix/Kramer*. *The Committee of the Whole adjourned at 7:15 pm.*

**Minutes from the City of Abbotsford Planning Committee meeting February 25, 2021 in the Abbotsford City Hall City Council Room.**

Chair Rachu called the public hearing to order at 5:00 pm

**Roll call** – Voss, Jakel, Erickson, and Rachu and Weix as a substitute. Anders, Christensen, Vazquez – excused absence.

**Others Present** – Administrator Grady, Public Works Director Stuttgen, Mike Hryndej, Kevin O'Brien (Tribune Phonograph), and other interested parties.

**Pledge of Allegiance** - Held

**Public Comment – Time Limit of 2 minutes** – None.

**Approve/Disapprove Conditional Use Permit for Mykhail, LLC Re: 406 E. Spruce St** – The Commission asked Mr. Hryndej about his plans for the building. Mr. Hryndej stated that he planned to add some egresses to allow full use of the lower level. He also stated that he will only be renting the building out as a single family home. Motion to grant the conditional use permit with the restriction that the property can only be used as a single family residence by *Weix/Erickson*. *Unanimous*

**Closed Session Pursuant to 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Potential residential development in the Schilling Subdivision)** – Motion to go into closed session by *Weix/Voss* *Roll call vote* – Voss - yes, Jakel - yes, Erickson- yes, Weix – yes, and Rachu – yes

Motion by *Voss/Jakel* to *adjourn from closed session*.

*The Plan Commission adjourned at 6:12 P.M.*

## **EMPLOYMENT AGREEMENT**

**WHEREAS**, the City of Abbotsford, Wisconsin (“City”) desires to employ Daniel Grady (“Employee”) as the City Administrator; and,

**WHEREAS**, the City and the Employee desire to enter into an agreement for the purpose of describing the duties, compensation, benefits, and other conditions of employment of Employee with the City.

**NOW THEREFORE**, in consideration of the mutual covenants and conditions hereinafter set forth, the parties agree as follows:

### **1. Duties**

- a. The City agrees to employ Employee as City Administrator to perform the duties specified in the Ordinance of the Abbotsford Code of Ordinances and all amendments thereto, which are specifically incorporated herein by reference, the laws of the State of Wisconsin, the duties listed in the job description for this position, and other legally permissible and proper duties, as may be assigned from time to time by the Mayor and City Council. Employee may also be assigned the duties of Clerk/Treasurer as described in the Abbotsford Code of Ordinances.
- b. Employee agrees to serve as City Administrator and Clerk/Treasurer and perform all duties specified in the applicable Ordinances of the Abbotsford Code of Ordinances and all amendments thereto, which are specifically incorporated herein by reference, the laws of the State of Wisconsin, the duties listed in the job description for this position, and other legally permissible and proper duties, as may be assigned from time to time by the Mayor and City Council. The Employee agrees to devote his entire full-time skills, labor, and attention to the duties defined in this Agreement during the term of employment and not to engage in any other employment or business during the term of this Agreement without the prior approval of the Mayor and City Council.
- c. The City and Employee that agree the Employee will provide input on ordinances, resolutions and policies and execute the decisions of the Mayor and City Council. The Employee has the authority to make day-to-day operational decisions subject to general policy determinations by the Mayor and City Council, and will provide policy guidance and direction to City employees.

2. **Term of Office.** This Agreement shall be retroactive as to wage increase and effective as of the 1<sup>st</sup> day of January, 2021 and shall run through December 31, 2024 unless modified or terminated as provided for herein. Employee is an at-will employee and is appointed to a three (3) year term subject to termination for cause or without cause at any time.

3. **Salary.** Employee shall receive an annual salary of Seventy Two Thousand Eight Hundred Twenty-Eight Dollars (\$72,828.00). On January 1, 2022 and annually thereafter, Employee's salary may be increased upon satisfactory performance of Employee following a performance review as set forth in the City of Abbotsford current Employee Handbook and as provide for in Section 4 below. Upon approval and execution of this Contract by all parties, the employee shall receive upon the next payroll period a sum sufficient to reflect this increase in his annual salary retroactive to January 1, 2021.
4. **Performance Review.**
  - a. Employee shall receive an annual performance review with the input of the Employee. The review will consist of establishing annual goals for performance by the Employer.
  - b. The Mayor and the City Council shall conduct the annual evaluation of the Employee.
  - c. The annual evaluation of Employee shall be used to determine any merit adjustment in salary.
5. **Employee Benefits.** City shall continue to provide the Employee all benefits listed and defined in the current City Employee Handbook (Handbook) in effect as of the date of this Employment Agreement which may from time to time be amended by the City Council in its discretion.
  - a. Employee shall be reimbursed at the applicable IRS rate for business use of his personal vehicle. Out of town business mileage will be approved by the Mayor and recorded and logged. This does not apply to commuting to and from work.
6. **Hours of Work.** It is expected that Employee shall work during the normal office hours of the City. Employee is also required to attend all required City Council, Commission and Committee meetings unless specifically excused by the Mayor. In recognition of the fact that Employee may be required to attend meetings regularly which occur outside of normal City Hall office hours, the Employee may adjust the work schedule as long as all work is completed in an appropriate and timely manner and in consultation with the Mayor.
7. **Dues, Subscriptions and Expenses.** Dues, subscriptions, and general expenses shall be paid in accordance with the Employee Handbook unless in conflict with the terms of this Agreement, in which event the terms of this Agreement shall prevail.
8. **Professional Development.** The City shall budget and pay annual membership fees for professional associations including the Wisconsin City/County Management Association (WCMA), Wisconsin Municipal Clerks Association (WCA), and Municipal Treasurers Association of Wisconsin (MTAW). City shall pay for registration and

attendance at professional and continuing education conferences and classes to be mutually determined and approved by the Mayor and City Council.

9. **Notice of resignation.** If Employee voluntarily resigns from the position of Administrator, Employee shall provide City with a minimum of thirty (30) calendar days written notice, in advance, unless such notice is waived by the concurrence of a majority of the City Council. Notice of resignation shall be provided in writing to the Mayor.

10. **Termination.**

a. **Termination for Cause.** If Employee is terminated for cause, City shall provide written notice of cause or causes of termination and an opportunity for a hearing. However, the decision of the Mayor and City Council shall be final. For the purposes of this Agreement, "Cause" shall mean inefficiency, neglect of duty, official misconduct, or malfeasance in office, as defined in Wis. Stat. §17.001, any conduct in violation of any state or federal criminal law, or other conduct demonstrating an intentional and substantial disregard for the trust and confidence City residents have the right to expect of their local government officials. If the Employee is terminated for cause, then the City shall have no obligation to pay the severance payment described in section (b) below.

b. **Termination without Cause.** If Employee is terminated without cause, then the City agrees to pay Employee severance compensation equal to one (1) year salary and pay the employer's contribution to health insurance premiums for one (1) year following termination, or any combination of severance compensation and notice providing one (1) year of financial protection. The method of providing severance payment and the manner in which Employee's share of health insurance premium is paid shall be determined by the City. The severance payment and the health insurance coverage shall constitute a full settlement payment to the Employee in exchange for release of any and all then existing claims regarding employment with the City, if any. The City's obligation to pay the severance compensation to the Employee shall be conditioned upon the Employee executing and delivering to the City a full, final, and complete release of any and all claims that the Employee may claim against the City and any City employee, including but not limited to, any claims of wrongful discharge, discrimination or other employment related claims arising prior to the signing of the release. The release shall be in a form and shall contain such terms as shall be required by the City's legal counsel. If Employee regains employment anytime after termination and health insurance is available through the new employer, Employee shall enroll in the new employer's health insurance plan and notify the City, and the City will terminate the Employee's health insurance coverage with the City and shall not be liable for premium payments covering any period after the effective date of availability of the other insurance. The terms in this section will terminate at the end of the three (3) year appointment.

- c. If employee resigns following a written request to resign made by the City Council, and such action will be regarded as termination without cause and subject to the terms of Section 10. b. above, unless the request by the City Council identifies cause for termination as defined in Section 10. a.
  - d. Upon termination without cause or resignation from the employment, Employee shall receive compensation for all accrued vacation, in accordance with the then current City ordinances, policies and Employee Handbook.
11. **Resolution of Disputes.** City and Employee agree to first attempt to resolve any disputes or obtain needed clarification arising out of the interpretation of this Agreement through mutual discussion.
  12. **Entire Terms of Agreement.** This Agreement constitutes the entire understanding and agreement of the parties and shall govern the terms of employment with the City. This Agreement supersedes all negotiations or previous agreements between the parties. This Agreement shall be governed by such ordinances, rules, regulations and policies established by the Mayor and City Council, unless otherwise specifically provided herein.
  13. **Severance of Terms of Agreement.** Invalidation of any part of this Agreement by legal judgment or court action shall in no way affect any of the other provisions, which shall remain in full force and effect.
  14. **Modification or Changes to this Agreement.** This Agreement shall remain in full force and effect unless modified by the parties. Any modification of the terms of this Agreement must have the concurrence of a majority of the entire City Council, be in writing, and be executed by City and Employee.
  15. **Notice.** Any notice required to be given hereunder shall be sufficient and deemed given when in writing and sent by certified or registered mail return receipt requested, first-class postage prepaid or by courier service to the Mayor at: Mayor, City of Abbotsford, 203 Frist Street, Abbotsford, WI 54405, and to Employee at the most recent address given in Employee's personnel file.
  16. **Law of Wisconsin to Govern.** This Agreement shall be construed according to the laws of the State of Wisconsin, without giving effect to the conflict of law provisions thereof.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Daniel Grady, Employee

City of Abbotsford

\_\_\_\_\_  
Mayor Lori Voss  
City of Abbotsford

ATTEST:

\_\_\_\_\_  
Loulla Luedtke, Deputy Clerk

City of Abbotsford

APPROVED AS TO FORM:

\_\_\_\_\_  
William C. Gamoke, Attorney  
City of Abbotsford

**Craig**

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**From:** Kevin Williams <kevin.earth453@gmail.com>  
**Sent:** Thursday, February 18, 2021 2:50 PM  
**To:** dpw@ci.abbotsford.wi.us  
**Subject:** Crushing Bid

Craig

Crushing Concrete 6 inch Minus \$3.75 per ton

Crushing Concrete 1 1/4 CABC \$4.05 per ton

Crushing asphalt 3/4 CABC RAP \$3.85 Per Ton

Kevin Williams  
mob.:715-486-5925  
ph.:715/652-2522  
fax: 715/652-3493  
[kevin.earth453@gmail.com](mailto:kevin.earth453@gmail.com)

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 Virus-free. [www.avg.com](http://www.avg.com)





# PAUL BUGAR TRUCKING, INC.

W2944 STATE ROAD 98 • P.O. BOX 190 • LOYAL, WI 54446 • PH: (715) 255-9058  
TRUCKING • GRAVEL CRUSHING

February 18, 2021

City of Abbotsford  
P.O. Box 589  
Abbotsford, WI 54405

## RE: Crushing Bid

We will crush recycled concrete to 6" minus and 1 1/4" minus for the bid price of \$ 4.00 per ton.

We will crush and screen recycle blacktop to 3/4" for the bid price of \$ 3.45 per ton.

Material will be measured by belt scale.

Sincerely,

Paul J. Bugar  
President

24	22.5
18	12.15
3.45	3.85
45	3

**A-1 EXCAVATING, INC.**  
**PO BOX 90 - BLOOMER, WI 54724**  
**(Phone)715-568-4141 (Fax)715-568-4144**  
[estimating@a1excavating.com](mailto:estimating@a1excavating.com)

**ATTENTION:** Craig Shutton  
(715) 223-3444 ext. 250

**City of Abbotsford**

**ADDRESS: Recycle Piles**

**DATE:** 18-Feb-21

**DATE:** 3:00 PM

<b>Bid #</b>	<b>Description</b>	<b>Units</b>	<b>Unit Price</b>	<b>Total</b>
	Crushing recycled concrete to 6" minus, 1 1/4" minus crushing and screening recycled blacktop to 3/4"	20,000.0 Ton	\$4.96	\$99,200.00
				<b>\$99,200.00</b>

**Additional Information**

No Bond Included.

Payment to be based actual quantities.

If you should have any questions, please contact me at the phone number listed above.

Respectfully,

Jason Duss

Today's Date: 2/15/2021

# QUOTE

**Haas Sons, Inc.**

203 E. Birch St.

Thorp, WI 54771

715-669-5469

Fax #715-669-7489

To: Abbotsford crushing

ATTN: Craig Stuttgen

Job: Abbotsford city hall

203 N. First ST. P.O Box 589

Abbotsford, WI 54405

tax and bond not included.

QMP is not included. Stockpile and production test will be provided

quantity	Description	Unit	Material	Trucking	Delivered	Total
1	Crushing 1 1/4 minus concrete, 6" minus concrete and 3/4 minus blacktop	ton	\$4.25		\$0.00	\$4.25

Quoted by: Jacob Haas

## **Compliance Assurance Plan (CAP)**

Purpose: This policy will establish standard guidelines that will lead to compliance with the City of Abbotsford's Recycling Ordinance.

The City Administrator/Clerk/Treasurer is responsible for enforcing the City of Abbotsford's recycling ordinance. The City of Abbotsford's staff and personnel shall follow the guidelines identified in this Compliance Assurance Plan (CAP) in response to issues associated with recycling and solid waste. This plan is intended to meet the legal requirements of s.NR 544.04 (9g) Wis. Adm. Code, as well as, the City of Abbotsford's recycling ordinance.

### **Example 1:**

Problem: Property found to have no method of recycling in place.

Compliance Strategy:

1<sup>st</sup> Response: The City Administrator/Clerk/Treasurer shall send a letter to the property owner reminding them of the requirement to comply with local recycling ordinances. Educational materials will be sent as necessary.

2<sup>nd</sup> Response: The City Administrator/Clerk/Treasurer shall send a letter to the property owner giving the owner 30 days to comply. A copy of the letter shall be sent to the Colby-Abbotsford Police Department.

3<sup>rd</sup> Response: After the 30 days has past, the City Administrator/Clerk/Treasurer or his/her designee shall inspect the property to determine if the property is in compliance with City ordinances. If found to be non-compliant the Colby-Abbotsford Police Department shall start issuing citations per City ordinances.

### **Example 2:**

Problem: Unacceptable material found mixed with recyclables.

Compliance Strategy: Hauler shall notify property owner with a note attached to their recycling cart with information outlining the correct procedure for recycling.

Continued occurrences shall be reported by the Hauler to the City Administrator/Clerk/Treasurer who shall send the property owner a letter outlining the correct procedure for recycling. The Colby-Abbotsford Police Department shall be sent a copy of the letter and shall issue citations for continued offenses per City ordinances and state statutes.

### **Example 3:**

Problem: Recyclable materials found in trash.

Compliance Strategy: Hauler shall notify property owner with a note attached to their trash cart with information outlining the correct procedure for recycling.

Continued occurrences shall be reported by the Hauler to the City Administrator/Clerk/Treasurer who shall send the property owner a letter outlining the correct procedure for recycling. The Colby-Abbotsford Police Department shall be sent a copy of the letter and shall issue citations for continued offenses per City ordinances and state statutes.

**Ordinance #2021-1**

**AN ORDINANCE UPDATING TITLE 8 OF THE ABBOTSFORD CODE OF ORDINANCES**

THE COMMON COUNCIL OF THE CITY OF ABBOTSFORD, CLARK AND MARATHON COUNTIES, WISCONSIN, DO HEREBY ORDAIN AS FOLLOWS:

An Ordinance Adopting and Enacting a New Code of Ordinances for Title 8 of the City of Abbotsford, Wisconsin; Establishing the Same; Providing for the Repeal of Certain Ordinances Not Included Therein, Except as Herein Expressly Provided; Providing for the Manner of Amending Such Code of Ordinances; Providing a Penalty for the Violation Thereof; and Providing When This Ordinance Shall Become Effective.

The Common Council of the City of Abbotsford, Wisconsin, Do Ordain as Follows:

Section 1.

Title 8 of the Code of Ordinances is hereby adopted and enacted as "Title 8 of the Code of Ordinances of the City of Abbotsford, Wisconsin," and shall be treated and considered as a new and original comprehensive ordinance which shall supersede all other general and permanent Ordinances of the City passed on or before, to the extent provided in Section 2 hereof.

Section 2.

All provisions of the Code shall be in full force and effect from and after April 1, 2021 and all Ordinances of a general and permanent nature of the City of Abbotsford, enacted on final passage on or before April 1, 2021, and not included in such Code or recognized and continued in force by reference therein are hereby repealed from the Code after April 1, 2021 except as hereinafter provided. No resolution of the City, not specifically mentioned, is hereby repealed.

Section 3.

- (a) The repeal provided for in Section 2 hereof shall not affect the following, except that some of the following provisions existing at the time of adoption may be amended by this recodification:
- (1) Any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance;
  - (2) Any ordinance or resolution promising or guaranteeing the payment of money for the City, or any contract or obligations assumed by the City;
  - (3) The administrative Ordinances or resolutions of the City not in conflict or inconsistent with the provisions of the Code;

:

- (4) Any appropriation ordinance or resolution;
  - (5) Any right or franchise granted by the Common Council to any person, firm or corporation;
  - (6) Any ordinance or resolution dedicating, naming, establishing, locating, relocating, opening, closing, paving, widening, vacating, etc., any street or public way in the City;
  - (7) Any ordinance or resolution establishing the prescribing of street grades of any streets in the City;
  - (8) Any ordinance or resolution providing for local improvements or assessing taxes or special assessments therefor;
  - (9) Any ordinance or resolution dedicating or accepting any plat or subdivision in the City;
  - (10) Any ordinance annexing property to the City;
  - (11) Any ordinance or resolution regulating the erection, alteration, repair, demolition, moving or removal of buildings or other structures, except that these ordinances have been amended as part of this recodification;
  - (12) Zoning ordinances; one- and two-family dwelling building code; and any other building codes except that these ordinances have been amended as part of this recodification.
  - (13) Charter ordinances.
  - (14) The issuance of corporate bonds and notes of the City of whatever name or description.
  - (15) Water, sewer and electric rates, rules and regulations and sewer and water main construction.
- (b) Nor shall the repeal be construed to revive any ordinance or part of an ordinance that has been repealed by a subsequent ordinance which is repealed by this ordinance.

#### Section 4.

A copy of the Code shall be kept on file in the office of the City Clerk-Treasurer, preserved in loose-leaf form, or in such other form as the City Clerk-Treasurer may consider most expedient. It shall be the express duty of the City Clerk-Treasurer or someone authorized by the City Clerk-Treasurer, to insert in their designated places all amendments, ordinances or resolutions which indicate the intention of the Common Council to make the same a part of the Code when the same have been printed or reprinted in page form, and to extract from the Code all provisions which may be repealed from time to time by the Common Council. This copy of the Code shall be available for all persons desiring to examine it.

#### Section 5.

All ordinances or parts in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 6.

This ordinance shall become effective upon passage and publication as provided by law.

Passed, Approved and Adopted by the Common Council on This 1<sup>st</sup> Day of March 202.  
Pursuant to Section 66.0103, Wis. Stats.

\_\_\_\_\_  
Lori Voss, Mayor

ATTEST: \_\_\_\_\_  
Dan Grady, City Administrator/Clerk/Treasurer

State of Wisconsin)  
County of Clark)

I, Dan Grady, City Administrator/Clerk/Treasurer for the City of Abbotsford, do hereby certify that the above ordinance is a true and correct copy of Ordinance #2020-1 duly adopted by the City Council of the City of Abbotsford at their regular meeting held on March 1, 2021.

**ACKNOWLEDGMENT**

STATE OF WISCONSIN     )  
  ) ss.  
Clark County                 )

Personally came before me this \_\_\_ day of \_\_\_\_ 2021 the above named persons to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires:



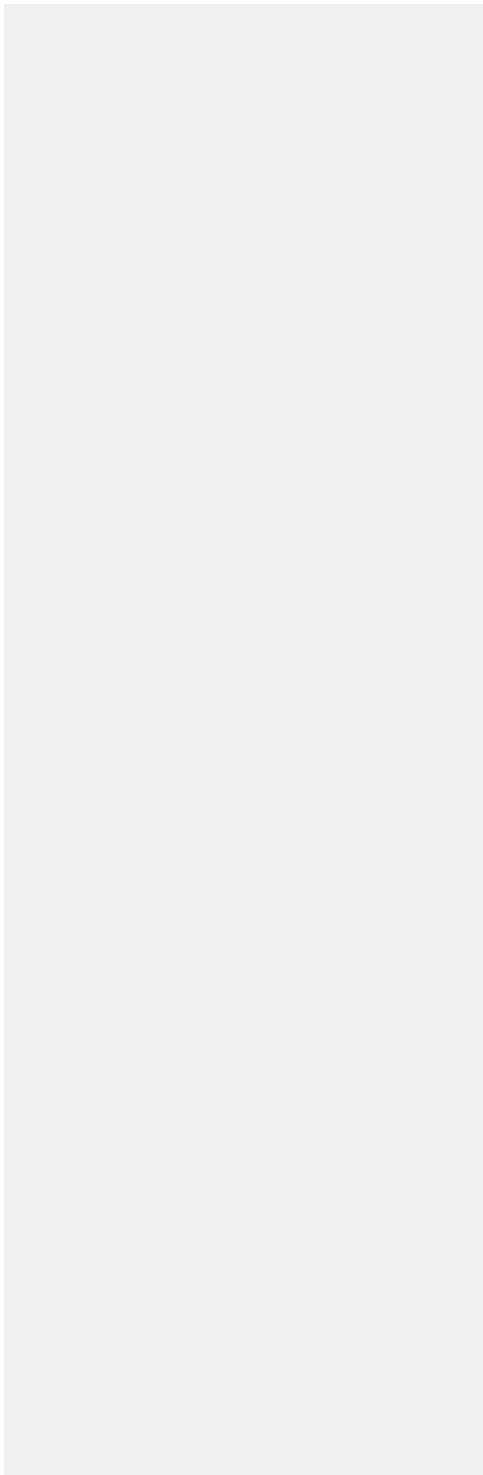


## TITLE 8

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### Health and Sanitation

Chapter 1	Health and Sanitation
Chapter 2	Pollution Abatement
Chapter 3	Refuse Disposal and Collection
Chapter 4	Recycling



## Title 8 ... Chapter 1

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# Health and Sanitation

8-1-1	Rules and Regulations
8-1-2	Public Safety and Health Hazards/Nuisances Regulated
8-1-3	Deposit of Deleterious Substances Prohibited
8-1-4	Destruction of Noxious Weeds
8-1-5	Regulation of Natural Landscapes
8-1-6	Regulation of Length of Lawn and Grasses
8-1-7	Compulsory Connection to City Sewer and Water System
8-1-8	Unhealthy, Hazardous or Unsightly Materials on Public or Private Property
8-1-9	Rodent Control
8-1-10	Composting Regulations
8-1-11	Discharge of Clear Waters
8-1-12	Disturbance of Refuse Containers
8-1-13	Fencing of Anhydrous Ammonia Tanks
8-1-14	Burial of Animal Carcasses
8-1-15	Sump Pump Discharge Regulated

### Sec. 8-1-1 Rules and Regulations.

The Common Council, acting as Board of Health, may make reasonable and general rules for the enforcement of the provisions of this Chapter and for the prevention of the creation of health nuisances and the protection of the public health and welfare and may, where appropriate, require the issuance of licenses and permits. All such regulations shall have the same effect as ordinances, and any person violating any of such regulations and any lawful order of the Common Council shall be subject to the general penalty provided for in this Code.

### Sec. 8-1-2 Public Safety and Health Hazards/Nuisances Regulated.

- (a) **Purpose.** No person, company or corporation shall erect, contrive, cause, continue, maintain or permit to exist any public health or safety hazard within the City of Abbotsford. The Common Council, acting as the Board of Health, shall abate health nuisances pursuant

to Ch. 823, Wis. Stats., which is adopted by reference and made part of this Section, or pursuant to the procedures of this Section.

- (b) **Definitions.** The following definitions shall be applicable in this Section:
- (1) **Health and Safety Hazard.** A public health and safety hazard or nuisance is an object, act, occupation, condition or use of property which shall continue for such length of time as to:
    - a. Substantially annoy, injure or endanger the comfort, health, repose or safety of the public; or
    - b. In any way render the public insecure in life or in the use of property.
  - (2) **Public Hazards Affecting Health.** The following acts, omissions, places, conditions and objects are hereby specifically declared to be hazards and nuisances, but such enumeration shall not be construed to exclude other health hazards coming within the definition of Subsection (b)(1):
    - a. Accumulation of decayed animal or vegetable matter, trash, rubbish, or any material whatsoever in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed.
  - (3) **Safety Hazards.**
    - a. The following acts, omissions, places and conditions are hereby declared safety hazards and nuisances. However, such enumeration shall not be construed to exclude other hazards affecting public safety coming within the provisions of Subsection (b)(1):
      1. All buildings and structures so old, dilapidated or out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human use or occupancy.
      2. All abandoned or non-operational refrigerators, freezers, and iceboxes from which the doors and other covers have not been removed or are not equipped with a device for opening the door from the inside.
      3. Fire code or safety violations found when the required state fire inspections are performed.
    - b. Time to repair or correct fire code or safety violations will be on an individual basis granted upon notice of violation.
  - (4) **Public Safety and Other Hazards.** The following acts, omissions, places and objects are hereby specifically declared to be public safety or health hazards and nuisances offending the health, comfort, repose or safety of City residents, but such enumeration shall not be construed to exclude other hazards within Subsection (b)(1):
    - a. All property owners within the City who allow their property to accumulate trash, litter or rubbish shall be in violation of this Subsection.
      1. Litter as used in this Subsection includes but is not limited to trash and/or wastepaper lying scattered about.
      2. Trash, as used in this Subsection, includes but is not limited to some thing or object worth little or nothing or is in a crumpled or broken inoperable condition.

3. Rubbish, as used in this Subsection, includes but is not limited to waste materials, garbage and refuse of every character and kind collected and/or accumulated.

(c) **Abatement of Public Hazards.**

- (1) **Inspection of Premises.** Whenever a person residing within five hundred (500) feet or adjacent to a hazard makes a written complaint to the City office or to a City enforcement officer that a public health or safety hazard exists within the City of Abbotsford, the enforcement officer shall promptly and forthwith inspect or cause to be inspected the premises complained of and shall make a written report of his/her findings to the Common Council. Whenever practicable, the enforcement officer shall cause photographs to be made of the premises and shall file the same in the office of the Clerk-Treasurer.
- (2) **Summary Abatement.**
  - a. **Notice to Owner.** If the enforcement officer shall determine that a public health or safety hazard exists within the City and that there is great and immediate danger to the public health, safety, peace, morals or decency upon a person, company, or corporation causing, permitting, or maintaining such a hazard, whether an owner or occupant of the premises where such hazard is caused, permitted, or maintained. If immediate personal service cannot be made, a copy of such notice shall be posted on the premises in a location likely to attract the attention of the owner or occupant thereof, as well as direct mail notice to the last known owner of said property. Such notice shall direct the person, company or corporation causing, permitting, or maintaining such hazard, or owner or occupant of the premises to start abatement within twenty-four (24) hours and complete such abatement within thirty (30) days, and shall state that unless such hazard is so abated, the City may cause the same to be abated and will charge the cost thereof to the owner, occupant, or person causing, permitting or maintaining the hazard.
  - b. **Abatement by City.** If the health or safety hazard is not abated within the time provided or if the owner, occupant or person causing the hazard cannot be found, the enforcement officer in the case of health hazards and other causes shall cause the abatement or removal of such public hazards.
  - c. **Abatement by Court Action.** If the enforcement officer shall determine that a health or safety hazard exists on private premises but that the nature of such hazard is not such as to threaten great and immediate danger to the public health, safety, peace, morals or decency, he/she shall file a written report of his/her findings with the Common Council who shall cause an action to abate such hazard to be commenced in the name of the City in the Circuit Court of Marathon or Clark County in accordance with the provisions of Ch. 823, Wis. Stats. In the alternative, the Common Council may direct the enforcement officer

to issue one or more citations for each day of violation for said time period, and to report back whether compliance has occurred.

- d. *Other Methods Not Excluded.* Nothing in this Section shall be construed as prohibiting the abatement of the health or safety hazards by the City of Abbotsford or its officials in accordance with the laws of the State of Wisconsin.

(d) **Enforcement.**

- (1) **Penalty.** Any person who shall violate this Section shall, upon conviction thereof, be subject to a forfeiture as prescribed in Section 1-1-7. Enforcement under this Section may be in addition to other appropriate City ordinances.
- (2) **Separate Violations.** Each day of violation of this Section shall constitute a separate offense.

*State Law Reference:* Ch. 823, Wis. Stats.

*Cross-Reference:* Title 11, Chapter 6, Public Nuisances; Title 15, Chapter 4, Minimum Housing Code

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### **Sec. 8-1-3 Deposit of Deleterious Substances Prohibited.**

No person shall deposit or cause to be deposited in any public street or on any public ground or on any private property not his/her own any refuse, garbage, litter, waste material or liquid or any other objectionable material or liquid. When any such material is placed on the person's own private property, it shall be properly enclosed and covered so as to prevent the same from becoming a public nuisance.

### **Sec. 8-1-4 Destruction of Noxious Weeds.**

- (a) The City Clerk-Treasurer shall annually on or before May 15th publish as required by state law a notice that every person is required by law to destroy all noxious weeds on lands in the City which he/she owns, occupies or controls. A joint notice with other towns or municipalities may be utilized.
- (b) If the owner or occupant shall neglect to destroy any weeds as required by such notice, then the Weed Commissioner of the City shall give five (5) days' written notice by mail to the owner or occupant of any lands upon which the weeds shall be growing to the effect that the said Weed Commissioner after the expiration of the five (5) day period will proceed to destroy or cause to be destroyed all such weeds growing upon said lands and that the cost thereof will be assessed as a tax upon the lands upon which such weeds are located under the provisions of Sec. 66.0407, Wis. Stats. In case the owner or occupant shall further neglect to comply within such five (5) day notice, then the Weed Commissioner shall destroy such weeds or cause them to be destroyed in the manner deemed to be the most economical method and the expense thereof, including the cost of billing and other

necessary administrative expenses, shall be charged against such lots and be collected as a special tax thereon.

- (c) As provided for in Sec. 66.0407, Wis. Stats., the City shall require that all noxious weeds shall be destroyed prior to the time in which such plants would mature to the bloom or flower state. The growth of noxious weeds in excess of eight (8) inches in height from the ground surface shall be prohibited within the City of Abbotsford corporate limits. Noxious weeds shall include any weed, grass or similar plant growth which, if allowed to pollinate, would cause or produce hayfever in human beings or would cause a skin rash through contact with the skin. Noxious weeds, as defined in this Section and in Section 8-1-6, shall include but not be limited to the following:

Cirsium Arvense (Canada Thistle)  
 Ambrosia artemisiifolia (Common Ragweed)  
 Ambrosia trifida (Great Ragweed)  
 Euphorbia esula (Leafy Spurge)  
 Convolvulus arvensis (Creeping Jenny) (Field Bind Weed)  
 Tragopogon dubius (Goat's Beard)  
 Rhus radicans (Poison Ivy)  
 Cirsium vulgare (Bull Thistle)  
 Pastinaca sativa (Wild Parsnip)  
 Arctium minus (Burdock)  
 Xanthium strumarium (Cocklebur)  
 Amaranthus retroflexus (Pigweed)  
 Chenopodium album (Common Lambsquarter)  
 Rumex Crispus (Curled Dock)  
 Cannabis sativa (Hemp)  
 Plantago lanceolata (English Plantain)

Noxious grasses, as defined in this Section and in Section 8-1-6, shall include but not be limited to the following:

Agrostia alba (Redtop)  
 Sorghum halepense (Johnson)  
 Setaria (Foxtail)

Noxious weeds are also the following plants and other rank growth:

Ragweed  
 Thistles  
 Smartweed  
 Dandelions (over 8 inches in height)

State Law Reference: Sec. 66.0407, Wis. Stats.

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**Sec. 8-1-5 Regulation of Natural Landscapes.**

- (a) **Natural Lawn/Landscape Defined.** "Natural lawn" or "natural landscape" as used in this Section shall include common species of grass and wild flowers native to North America which are designed and purposely cultivated to exceed eight (8) inches in height from the ground. Specifically excluded in natural lawns are the noxious grasses and weeds identified in Section 8-1-4 of this Chapter and areas part of a designated stormwater detention/retention area with its own City-approved management plan. The growth of natural landscaping in excess of eight (8) inches in height from the ground surface on non-agricultural lots or parcels of land three (3) acres or under (as classified under the City Zoning Code) shall be prohibited within the City of Abbotsford corporate limits unless a Natural Lawn Management Plan is approved and a permit is issued by the City as set forth in this Section. Natural landscaping shall not contain litter or debris and shall not harbor undesirable wildlife, vermin or pests.
- (b) **Natural Landscape Management Plan Defined.**
  - (1) Natural Landscape Management Plan as used in this Section shall mean a written plan relating to the management and maintenance of a natural landscape which contains the street address or a legal description of the property where the proposed natural landscape is being requested, and which would exceed six (6) weeks, a statement of intent and purpose for the lawn, a detailed description of the vegetational types, plants and plant succession involved, and the specific management and maintenance techniques to be employed.
  - (2) a. Property owners who wish to plant and cultivate a natural landscape must submit their written plan and related information to the City. "Property Owner" shall be defined to include the legal title holder and/or the beneficial owner of any such lot according to most current City records. Natural Landscape Management Plans shall only indicate the planting and cultivating of natural landscapes on property legally owned by the property owner.  
b. Applicants are strictly prohibited from developing a natural landscape on any City-owned property including street rights-of-way. This shall include at a minimum property located between the sidewalk and the street or a strip not less than ten (10) feet adjacent to the street where there is no sidewalk whether the area is under public or private ownership.
  - (3) Natural landscapes shall not be permitted within five (5) feet of the side or rear setback to an abutting property owner's land unless waived in writing by the abutting property owner on the side so affected. Such waiver is to be affixed to the Lawn Management Plan filed with the City Clerk-Treasurer. Such waiver may be revoked, in writing, by the abutting property owner at a later time, a copy to be filed with the permittee and the Clerk-Treasurer.
  - (4) All drainage swales shall be free of plantings and maintained in accordance with Section 8-1-4 above. In addition, a five percent (5%) area exclusive of the setback area shall be left open for maintained paths. The setback area shall have a height of no more than eight (8) inches, excluding trees and shrubs.

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- (5) Any subsequent property owner who abuts an approved natural landscape may revoke the waiver thereby requiring the owner of the natural landscape to remove the natural lawn that is located in the five (5) foot section abutting the neighboring property owner. Such revocation shall be put in writing and presented to the Clerk-Treasurer by the subsequent abutting property owner. Upon receiving the written request to revoke the original waiver, the Common Council shall contact the owner of the approved natural landscape and direct the owner to remove the natural landscape located in the ten (10) foot section abutting the neighboring property owner. The Common Council shall revise the approved Natural Lawn Management Permit accordingly. The owner of the approved landscape lawn shall be required to remove the five (5) foot section abutting the neighboring property owner within twenty (20) days of receipt of the written notification from the City provided the notification is received sometime between May 1 and November 1. Property owners who receive notification from the City between November 1 and April 30 shall be required to remove the ten (10) foot section abutting the neighboring property owner no later than May 20 following receipt of the notification.
- (c) **Application Process.**
- (1) Property owners interested in applying for permission to establish a natural landscape shall file an application with the Clerk-Treasurer. The completed application shall include a Natural Landscape Management Plan. Upon submitting a completed application, a fee as prescribed in Section 1-3-1 will be assessed by the City. Upon receiving payment, copies of the completed application shall be mailed by the City to each of the owners of record, as listed in the Office of the City Assessor, who are owners of the property situated wholly or in part within three hundred (300) feet of the boundaries of the properties for which the application is made. If within fifteen (15) calendar days of mailing the copies of the complete application to the neighboring property owners the City receives written objections from fifty-one percent (51%) or more of the neighboring property owners, the City shall deny the application. Neighboring property owners shall be defined as all those property owners who are located within three hundred (300) feet of the proposed natural landscape site.
- (2) If the property owner's application is in full compliance with the Natural Landscape Management Plan requirements and less than fifty-one percent (51%) of the neighboring property owners provide written objections, the Common Council may issue permission to install a natural landscape. Such permit shall be valid for two (2) years. Permit renewals shall follow the procedures in this Section.
- (d) **Application for Appeal.** The property owner may appeal the Clerk-Treasurer's decision to deny the natural lawn permit request to the Common Council at an open meeting. All applications for appeal shall be submitted within fifteen (15) calendar days of the notice of denial of the Natural Lawn Management Plan. The decision rendered by the Common Council shall be final and binding.

- (e) **Prohibited Plant Species.** The following noxious grasses or weeds will not be allowed in a natural landscape area:

Common Name(s)	Latin Name(s)
Buckthorn	Rhamnus Cathartica Rhamnus Frangula
Burdock (Yellowdock)	Artium Lappa
Field Bindweed (Wild Morning Glory)	Convolvulus Arvensis
Garlic Mustard	Alliaria Petiolata
Goatsbeard (Oyster Plant, Salsify)	Tragopogon Porrifolius
Leafy Spurge	Euphorbia Esula
Marijuana	Cannabis Sativa
Nettle	Urtica Dioica
Oxeye Daisy	Chrysanthemum Leucanthemu
Pigweed (Lambs Quarters)	Chenopodium Album
Pigweed (Amaranth)	Amaranthus Retroflexus
Poison Ivy	Rhus Radicans
Quackgrass	Bromus Brizaeformis
Ragweed (Common)	Ambrosia Artemisifoia
Ragweed (Great)	Ambrosia Trifida
Spotted Knapweed	Centaurea Maculosa
Thistle Bull	Cirsium Vulgare
Thistle Canada	Cirsium Arbense
Thistle Musk or Nodding	Carduus Nutans
Thistle Star (Caltrops)	Centaurea Calicitrappa
Thistle Sow (Field)	Sonchus Arvensis
Thistle Sow (Common)	Sonchus Oleraceus
Thistle Sow (Spiny Leaved)	Sonchus Asper
Sweet Clover (Yellow)	Melilotus Officinalis
Sweet Clover (White)	Melilotus Alba
Yellow Mustard (Yellow Rocket (Winter Cress)	Barbarea Vulgaris
Japanese Bamboo	
Wild Mustard	

- (f) **Safety Precautions For Natural Grass Areas.**

(1) When, in the opinion of the Fire Chief of the Department serving the City of Abbotsford, the presence of a natural landscape may constitute a fire or safety hazard due to weather and/or other conditions, the Fire Chief may order the cutting of natural landscapes to a safe condition. As a condition of receiving approval of the natural

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landscapes permit, the property owner shall be required to cut the natural lawn within the three (3) days upon receiving written direction from the Fire Chief.

- (2) Natural landscapes shall not be removed through the process of burning unless stated and approved as one of the management and maintenance techniques in the Landscape Management Plan, and appropriate City open burning permits have been obtained. The Fire Chief shall review all requests to burn natural landscapes and shall determine if circumstances are correct and all applicable requirements have been fulfilled to insure public safety. Burning of natural landscapes shall be strictly prohibited unless a written permit to burn is issued by the Fire Chief. The Fire Chief shall establish a written list of requirements for considering each request to burn natural landscapes, thereby insuring the public safety. In addition, the property owner requesting permission to burn the natural landscapes shall produce evidence of property damage and liability insurance identifying the City as a party insured. A minimum amount of acceptable insurance shall be Three Hundred Thousand Dollars (\$300,000.00).

- (g) **Revocation Of An Approved Natural Landscape Management Plan Permit.** The Weed Commissioner, Building Inspector, Clerk-Treasurer or law enforcement officer shall have the authority to revoke an approved Natural Landscape Management Plan Permit if the owner fails to maintain the natural landscape or comply with the provisions set forth in this Section. Notice of intent to revoke an approved Natural Landscape Management Plan Permit shall be appealable to the Common Council. All applications for appeal shall be submitted within fifteen (15) calendar days of receipt of the written Notice of Intent to revoke the approved Natural Landscape Management Plan. Failure to file an application for appeal within the fifteen (15) calendar days shall result in the revoking of the Natural Landscape Management Plan Permit. All written applications for appeal filed within the fifteen (15) calendar day requirement shall be reviewed by the Common Council in an open meeting. The decision rendered by the Common Council shall be final and binding.

- (h) **Public Nuisance Defined - Abatement After Notice.**

- (1) The growth of a natural landscape as defined in this Section shall be considered a public nuisance unless a Natural Landscape Management Plan has been filed and approved and a permit is issued by the City as set forth in this Section. Violators shall be served with a notice of public nuisance by certified mail to the last-known mailing address of the property owner.
- (2) If the person so served with a notice of public nuisance violation does not abate the nuisance within ten (10) days, the Enforcement Officer may proceed to abate such nuisance, keeping an account of the expense of the abatement, and such expense shall be charged to and paid by such property owner. Notice of the bill for abatement of the public nuisance shall be mailed to the owner of the premises and shall be payable within ten (10) calendar days from receipt thereof. Within sixty (60) days after such costs and expenses are incurred and remain unpaid, the Clerk-~~Treasurer~~ shall enter those charges onto the tax roll as a special tax as provided by state statute.

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- (3) The failure of the Clerk-Treasurer to record such claim or to mail such notice or the failure of the owner to receive such notice shall not affect the right to place the City expense on the tax rolls for unpaid bills for abating the public nuisance as provided for in this Section.
- (i) **Penalty.**
  - (1) Any person, firm or corporation which does not abate the nuisance within the required time period or who otherwise violates the provisions of this Section shall be subject to the general penalty found in Section 1-1-7.
  - (2) In addition to any penalties herein provided, the City may issue stop work orders upon owners of lots where work is unfinished under a previously issued permit for any violation of this Section.

**Sec. 8-1-6 Regulation of Length of Lawn and Grasses.**

- (a) **Purpose.**
  - (1) **General Intent.** This Section is adopted due to the unique nature of the problems associated with lawns, grasses and noxious weeds being allowed to grow to excessive length in the City of Abbotsford. Except as provided in Section 8-1-5 governing natural landscapes, the owner or occupant of any lot or parcel in the City which is three (3) acres or less in area shall install and maintain landscaping, plantings and other decorative surface treatments, including turf grass, so as to present an attractive appearance in all yard areas in accordance with generally accepted landscaping practices in Wisconsin. Lawns shall be maintained to a height not to exceed eight (8) inches. Plantings shall be maintained so as not to present hazards to adjoining properties or to persons or vehicles traveling on public ways and shall be maintained so as to enhance the appearance and value of the property on which located and thereby the appearance and value of the neighborhood and the City of Abbotsford.
  - (2) **Definitions.** The terms used in this Section and Section 8-1-5.
    - a. *Turf Grass.* Grass commonly used in regularly cut lawns or play areas such as, but not limited to, blue grass, fescue and rye grass blends.
    - b. *Natural Lawn.* Any land managed to preserve or restore native Wisconsin grasses and forbes, native trees, shrubs, wildflowers and aquatic plants.
- (b) **Public Nuisance Declared.** The Common Council finds that lawns, grasses and noxious weeds on non-agricultural lots or parcels of land three (3) acres or under, as classified under the City Zoning Code, within the City of Abbotsford which exceed twelve (12) inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomforting bits of plants, constitute a fire hazard and a safety hazard in that debris can be hidden in the grass, interferes with the public convenience and adversely affects property values of other land within the City. For that reason, any non-

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agricultural lawn, grass or weed on a lot or other parcel of land three (3) acres or under in size which exceeds eight (8) inches in length is hereby declared to be a public nuisance, except for property located in a designated floodplain area and/or wetland area, where the lawn, grass or weed is part of a natural lawn/landscape approved pursuant to Section 8-1-5 above, or areas part of a designated stormwater detention/retention area with its own City-approved management plan.

- (c) **Nuisances Prohibited.** No person, firm or corporation shall permit any public nuisance as defined in Subsections (a) or (b) above to remain on any premises owned or controlled by him/her within the City.
- (d) **Inspection.** The Weed Commissioner or his/her designee shall inspect or cause to be inspected all premises and places within the City to determine whether any public nuisance as defined in Subsections (a) or (b) above exists.
- (e) **Abatement of Nuisance.**
- (1) If the Weed Commissioner shall determine with reasonable certainty that any public nuisance as defined in Subsections (a) or (b) above exists, the Weed Commissioner shall immediately cause written notice to be served that the City proposes to have the lot grass or lawn cut so as to conform with this Section and Section 8-1-5.
  - (2) The notice shall be mailed or served on the owner of the lot or parcel of land or, if he/she is not known and there is a tenant occupying the property, then to the tenant.
- (f) **Due Process Hearing.** If the owner believes that his/her grasses or weeds are not a nuisance, he/she may request a hearing before the Common Council. To be eligible, the request for said hearing must be made in writing to the City Clerk-Treasurer's office within the five (5) days set forth in the Weed Commissioner's notice. Upon application for the hearing, the property owner must make a deposit as prescribed in Section 1-3-1. If a decision is rendered in the property owner's favor, the deposit will be returned to the property owner. If the property owner fails to appear for the hearing or if the decision is rendered against the property owner, the deposit shall be forfeited and applied to the cost of City personnel abating the nuisance, if necessary. When a hearing is requested by the owner of the property, a hearing by the Common Council, or committee thereof, shall be held within seven (7) days from the date of the owner's request. The property in question will not be mowed by the City until such time as the hearing is held by the Common Council. At the hearing, the owner may appear in person or by his/her attorney, may present witnesses in his/her own behalf and may cross-examine witnesses presented by the City as well as subpoena witnesses for his/her own case. At the close of the hearing, the Common Council shall make its determination in writing specifying its findings, facts, and conclusions. If the Common Council, or committee thereof, determines that a public nuisance did exist, the Common Council shall order the Weed Commissioner to mow the property in question unless the property has been mowed by the owner within forty-eight (48) hours of the Common Council's decision. If the owner does not abate the nuisance within the described forty-eight (48) hours, the Weed Commissioner shall cause the same nuisance to be abated and cost in excess of the forfeited fee assessed accordingly.

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- (g) **City's Option To Abate Nuisance.** In any case where the owner, occupant or person in charge of the property shall fail to cut his lawn, grass or weeds as set forth above, then, and in that event, the City may elect to cut said lawn, grass or weeds as follows:
- (1) The written notice required in Subsection (e) shall inform said person that in the event of his/her failure to abate the nuisance within the prescribed time, the City shall abate the same and the cost thereof shall be assessed to the property owner as a special charge.
  - (2) The City shall cut or cause to be cut all grass and weeds from the subject's property and shall charge the expenses of so doing at a rate as established by the Common Council, with a minimum charge of Fifty Dollars (\$50.00). The charges shall be set forth in a statement to the City Clerk-Treasurer who, in turn, shall mail the same to the owner, occupant or person in charge of the subject premises. If said statement is not paid in full within thirty (30) days thereafter, the City Clerk-Treasurer shall enter the charges in the tax roll as a special tax against said lot or parcel of land, and the same shall be collected in all respects like other taxes upon real estate, or as provided under Sec. 66.0627, Wis. Stats.

## **Sec. 8-1-7 Compulsory Connection to City Sewer and Water System.**

- (a) **When Required.**
- (1) Whenever a sewer or water main becomes available to any building used for human habitation, the owner of the property upon which the building is located shall connect the building to such main or mains in the manner prescribed by law, except the Common Council may defer connection to such water or sewer main or mains for those properties which have existing operable septic systems or wells at the time of annexation, or whose construction was permitted by the City of Abbotsford due to exceptional circumstances unique to the property.
  - (2) In the event other municipal ordinances also address this subject, the most restrictive provision shall be applicable. It is a policy of the City of Abbotsford that the general health and welfare of its citizens is best protected through the citizens' use of a municipal sewer and water system, and that the operational and economic viability of such a system depends on the use and fiscal support by such users.
- (b) **Notice; Payment.**
- (1) The owner of any parcel of land adjacent to a water or sewer main upon which there exists a need for water supply, or sewer service, whether now or in the future, and for whatsoever reason, or in a block through which such system is extended shall connect the available water or sewer main/system within one hundred eighty (180) days of notice in writing from the City to so connect. Upon failure to do so, the City may

cause such connection to be made and billed to the property owner for such costs. Such costs may include, without limitation, the cost of disconnecting any private wells so as to provide for adequate cross-connection controls within the municipal water system. If such costs are not paid within thirty (30) days of billing to the property owner by the City, such costs shall be assessed as a special tax lien against the property; however, that the owner may, within thirty (30) days after the completion of the work, file a written option with the Clerk-Treasurer stating that he/she cannot pay such amount in one (1) sum and ask that there be levied in not to exceed five (5) equal installments and that the amount shall be .so collected with interest at the rate of twelve percent (12%) per annum from the completion of the work, the unpaid balance being a special tax lien, all pursuant to Sec. 144.06, Wis. Stats.

- (2) In lieu of the above, the City, at its sole option, may impose a penalty for the period that the violation continues, after ten (10) days written notice to any owner failing to make a connection to the municipal water or sewer system in an penalty amount to be as great as the current average residential user cost plus ten percent (10%) interest for administrative cost per month for each residential unit equivalent for the period in which the failure to connect continues, and upon failure to make such payment said charge shall be assessed as a special tax lien against the property, all pursuant to Sec. 144.06, Wis. Stats.
  - (3) This Section ordains that the failure to connect to the water or sewer system is contrary to the minimum health standards of said City and fails to assure preservation of public health, comfort, and safety of said City.
- (c) **City May Cause Connection at Expense of Owner.** In the alternative to Subsection (b), the owner or his/her agent fails to comply with the notice of the City within ten (10) days of service or mailing thereof, the Building Inspector or Public Works Department Manager may cause connection to be made and the expense thereof shall be assessed as a special charge against the property.
- (d) **Privies, Cesspools, Etc., Prohibited After Connection With Sewer.** After connection of any building used for human habitation to a sewer main, no privy, cesspool or waterless toilet shall be used in connection with such human habitation.

## **Sec. 8-1-8 Unhealthy, Hazardous or Unsightly Materials on Public or Private Property.**

- (a) **Inspections.**
- (1) Whenever the Building Inspector, Fire Inspector or other authorized City official shall, upon inspection of any premises within the City of Abbotsford find that there is deposited, placed, stored or remaining on said premises any garbage, junk, rubbish, rubble, trash, abandoned, construction materials, rotting yard and orchard waste,



merchandise or parts, accumulation of grease or food wastes in a grease trap or other place or depository which presents a risk of clogging or blocking a sewer system, or any other unhealthy, hazardous or unsightly materials or thing which create a fire or health hazard, or which is detrimental to the appearance, neatness and cleanliness of the immediate neighborhood or the City of Abbotsford in general, such official shall issue his/her written order to the owner and/or occupant of the premises to remove said garbage, junk, rubbish, rubble or trash, abandoned, outmoded, or non-salable merchandise or parts, construction materials, rotting yard and orchard waste, accumulation of grease or food wastes in a grease trap or other place or depository which presents a risk of clogging or blocking a sewer system, or other unhealthy, hazardous or unsightly materials or things.

- (2) Said written order shall provide that such removal shall be accomplished within ten (10) days after service of said order upon the owner or occupant of the premises involved. Such written order, in addition to specifying and describing the material or things to be removed, shall also set forth on the face thereof the provisions of Subsection (b).
- (3) Prosecution of violators under this Section shall not preclude other enforcement actions allowed by law, including other actions under this Code of Ordinances.

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- (b) **Appeal.** Any person aggrieved by an order of a City official under this Section may, within thirty (30) days from the date of such order, request a hearing before the Board of Appeals. The request for said hearing must be made in writing to the City Clerk-Treasurer's office within thirty (30) days of the date of said order. The Board of Appeals shall hold a hearing within seven (7) days from the date of the aggrieved party's request. The City shall take no abatement action until such time as the requested hearing is held, except when necessary to remove a human health hazard in accordance with Subsection (g). At the hearing, the person aggrieved may appear in person and/or by attorney and may subpoena, present and cross-examine witnesses. At the close of the hearing, the Board of Appeals shall make its determination in writing specifying its findings of facts and conclusions. If the Board of Appeals determines that a public nuisance did exist, the Board of Appeals may order the City to proceed under Subsections (e), (f) and/or (h) of this Section.
- (c) **Exceptions.** Nothing contained in this Section shall be construed to prohibit the depositing of rubbish, rubble, junk, trash, abandoned, outmoded or nonsalable merchandise or parts or unsightly materials or things which are:
  - (1) Lawfully sited pursuant to the City Zoning Code and operated in a manner not constituting a nuisance; or
  - (2) Temporarily deposited due to an emergency; or
  - (3) Materials during construction; or
  - (4) Collected and piled for immediate pickup and disposal by the City or by private means.

- (d) **Nonconforming Uses.** It shall not be a defense to the provisions of this Section that the owner or occupant of the premises involved has a nonconforming use under the provisions of the City Zoning Code, but the provisions of this Section shall be complied with notwithstanding that the owner or occupant of any given premises is using or occupying such premises under a valid nonconforming use.
- (e) **Abatement by City.** If the inspecting officer determines that said nuisance is a human health hazard, as defined in Sec. 254.01, Wis. Stats. and Section 8-1-2 of this Code of Ordinances, and is not abated within the time provided in Subsection (a), and there has been no appeal as set forth in Subsection (b), the officer shall file a written report of his/her findings with the Common Council, and the Common Council may abate the nuisance pursuant to Section 8-1-2.

*Cross-Reference:* Sections 8-1-2 and 10-5-8; Title 11, Chapter 6; Title 15, Chapter 4.

## Sec. 8-1-9 Rodent Control.

- (a) **Definitions.** The following definitions shall be applicable in this Section:
- (1) **Owner or Manager.** Whenever any person or persons shall be in actual possession of or have charge, care or control of any property within the City, as executor, administrator, trustee, guardian or agent, such person or persons shall be deemed and taken to be the owner or owners of such property within the true intent and meaning of this Section and shall be bound to comply with the provisions of this Section to the same extent as the owner, and notice to any such person of any order or decision of the Building Inspector or his/her designee shall be deemed and taken to be a good and sufficient notice, as if such person or persons were actually the owner or owners of such property, except that whenever an entire premises or building is occupied as a place of business, such as a store, factory, warehouse, rooming house, junk yard, lumber yard or any other business under a single management, the person, firm or corporation in charge of such business shall be considered the owner or manager.
  - (2) **A Rodent-Proof Container** shall be a container constructed of concrete or metal, or the container shall be lined with metal or other material that is impervious to rodents, and openings into the container such as doors shall be tight-fitting to prevent the entrance of rodents.
  - (3) **Rodent-Proofing** shall consist of closing openings in building foundations and openings under and around doors, windows, vents and other places which could provide means of entry for rodents, with concrete, sheet iron, hardware cloth or other types of rodent-proofing material approved by the City.
  - (4) **Rodent Harborage.** Any place where rodents can live and nest without fear of frequent molestation or disturbance.

- (5) **Hardware Cloth.** Wire screening of such thickness and spacing as to afford reasonable protection against the entrance of rodents.
- (b) **Elimination of Rodent Harborage.** Whenever accumulations of rubbish, boxes, lumber, scrap metal, car bodies or any other materials provide rodent harborage, the person, firm or corporation owning or in control of such materials shall cause the materials to be removed or the materials shall be stored so as to eliminate the rodent harborage. Lumber boxes and similar materials shall be neatly piled. These piles shall be raised at least a foot above the ground. When the owner of the materials cannot be found after a reasonable search, the owner or manager of the premises on which the materials are stored shall be responsible for disposal, or proper piling, of the materials.
- (c) **Elimination of Rodent-Feeding Places.** No person, firm or corporation shall place, or allow to accumulate, any materials that may serve as a food for rodents in a site accessible to rodents. Any waste material that may serve as food for rodents shall be stored in rodent-proof containers. Feed for birds shall be placed on raised platforms, or such feed shall be placed where it is not accessible to rodents.
- (d) **Extermination.** Whenever rodent holes, burrows or other evidence of rodent infestation are found on any premises or in any building within the City, it shall be the duty of the owner or manager of such property to exterminate the rodents or to cause the rodents to be exterminated. Within ten (10) days after extermination, the owner or manager shall cause all of the rodent holes or burrows in the ground to be filled with earth or other suitable material.
- (e) **Rodent-Proofing.** It shall be the duty of the owner or manager of any building in the City of Abbotsford to make such building reasonably rodent-proof, to replace broken basement windows and, when necessary, to cover the basement window openings with hardware cloth or other suitable material for preventing rodents from entering the building through such window openings.

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## Sec. 8-1-10 Composting Regulations.

- (a) **Purpose and Intent.** The purpose of this Section is to promote the recycling of yard wastes and certain kitchen wastes through composting and to establish minimum standards for proper compost maintenance.
- (b) **Definitions.** "Composting" shall mean the organic waste produced from the growing, trimming, and removal of grass, branches [not exceeding one (1) inch in diameter] bushes, shrubs, plants, leaves and garden debris. Kitchen waste shall be any uncooked plant matter not contaminated by or containing meat, fish and/or dairy products.
- (c) **Maintenance.** All compost piles shall be maintained using approved composting procedures to comply with the following requirements:
- (1) All compost piles shall be enclosed in a free standing compost bin. Each compost bin shall be no larger in volume than one hundred twenty-five (125) cubic feet, and shall be no taller than forty-two (42) inches.

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- (2) All compost bins shall be so maintained as to prevent the attraction or harborage of rodents and pests. The presence of rodents in or near a compost bin shall be cause for the City to proceed under Section 8-1-9.
  - (3) All compost bins shall be so maintained as to prevent unpleasant odors.
  - (4) No compost bin shall be allowed to deteriorate to such condition as to be a blighting influence on the surrounding property or neighborhood or the City in general.
  - (5)
    - a. All compost bins shall be located not less than three (3) feet from a property line or principal building or dwelling and three (3) feet from any detached accessory building.
    - b. A variance from these setback requirements may be applied for if the property owner(s) can show a hardship exists which prohibits compliance. In addition, any variance application must include a signed written approval of the variance request from the adjacent property owner(s). Variances can be granted by the Building Inspector on an annual basis upon the proper application being submitted by the property owner(s). Screening and/or fencing of compost bins may be required as a condition of a variance being granted.
  - (6) No compost bin shall be located in any yard except a rear yard, as defined in the City Zoning Code. A compost bin may be located in a side yard as defined in the City Zoning Code subject to the annual variance procedure contained in Subsections (c)(5)b and must be screened from view to the street.
  - (7) Those composting bins which existed prior to the adoption of this Section shall be given one (1) year to comply with the requirements set forth herein.
- (d) **Ingredients.**
- (1) No compost bin shall contain any of the following:
    - a. Lakeweeds;
    - b. Cooked food scraps of any kind or type;
    - c. Fish, meat or other animal products;
    - d. Manures;
    - e. Large items that will impede the composting process.
  - (2) Permitted ingredients in a compost bin shall include the following:
    - a. Yard waste;
    - b. Coffee grounds and used tea leaves;
    - c. Uncooked plant matter not contaminated by or containing meat, fish, and/or dairy products;
    - d. Commercial compost additives.
- (e) **Owner Responsibility.** Every owner or operator shall be responsible for maintaining all property under his or her control in accordance with the requirements of this Section.
- (f) **Municipal Exception.** Any municipal composting site maintained by the City shall be exempt from the provisions of this Section.

### **Sec. 8-1-11 Discharge of Clear Waters.**

- (a) **Discharge.** No person shall cause, allow or permit any roof drain, surface drain, subsoil drain, drain from any mechanical device, gutter, ditch, pipe, conduit, sump pump or any other object or thing used for the purposes of collecting, conducting, transporting, diverting, draining or discharging clear water from any part of any private premises owned or occupied by said person to discharge into a sanitary sewer.
- (b) **Nuisance.** The discharge into a sanitary sewer from any roof drain, surface drain, subsoil drain, drain from any mechanical device, gutter, ditch, pipe, conduit, sump pump or any other object or thing used for the purposes of collecting, conducting, transporting, diverting, draining or discharging clear water from any part of any private premises is hereby declared to be a public nuisance and a hazard to the health, safety and well-being of the residents of the City and to the protection of the property.
- (c) **Groundwater.** Where deemed necessary by the Common Council, every house shall have a sump pump installed for the purpose of discharging clear waters from foundation drains and ground infiltration and where the building is not serviced by a storm sewer shall either discharge into an underground conduit leading to a drainage ditch, gutter, dry well or shall discharge onto the ground surface in such other manner as will not constitute a nuisance as defined herein.
- (d) **Storm Water.** All roof drains, surface drains, drains from any mechanical device, gutters, pipe, conduits or any other objects or things used for the purpose of collecting, conducting, transporting, diverting, draining or discharging storm waters shall be discharged either to a storm sewer, a dry well, an underground conduit leading to a drainage ditch or onto the ground surface in such other manner as will not constitute a nuisance as defined herein.
- (e) **Storm Sewer Lateral.** Where municipal storm sewers are provided and it is deemed necessary by the property owner and/or the City to discharge clear waters from a parcel of land, a storm sewer lateral shall be installed and connected to the storm sewer main at the expense of the owner.
- (f) **Conducting Tests.** If a designated City agent suspects an illegal clear water discharge as defined by this Chapter or by any other applicable provision of the Wisconsin Administrative Code as it may, from time to time, be amended, he/she may, upon reasonable notice and at reasonable times, enter the private premises where such illegal clear water discharge is suspected and conduct appropriate tests to determine whether such suspected illegal clear water discharge actually exists. In addition, City inspectors may inspect for illegal clear water discharges as a part of a routine inspection without cause.
- (g) **Sump Pump Inspection Upon Property Sale.** Upon the sale of a property, City representatives may inspect the property to determine whether sump pumps are installed to discharge into the sanitary system, which is prohibited by this Section.

### **Sec. 8-1-12 Disturbance of Refuse Containers.**

- (a) No person shall open or disturb any refuse bag or container in a manner that would cause or contribute to litter.

- (b) No person shall scavenge or remove refuse, recyclables or other items placed for collection and/or disposal without the prior express authorization of the party placing such items for collection/disposal.

### **Sec. 8-1-13 Fencing of Anhydrous Ammonia Tanks.**

- (a) **Purpose.** The Common Council has determined that anhydrous ammonia storage tanks located within the City pose a threat to public health and safety if access to such tanks is not restricted through appropriate fencing. Specifically, public health and safety may be at risk if tampering or vandalism to the tanks results in unauthorized release of the tanks' dangerous contents into the atmosphere; furthermore, anhydrous ammonia is known to be a substance used in the illicit manufacture of prohibited controlled substances, and that persons engaged in such illegal activity may tamper with unsecured storage tanks. This ordinance is adopted pursuant to the municipality's police powers, which are to be liberally construed in favor of the municipality's authority to enact measures to protect public health and safety.
- (b) **Requirements.** Within sixty (60) days of the effective date of this Section, the owners of all parcels on which anhydrous ammonia storage tanks are located, either presently or proposed, shall erect adequate fencing enclosing such tanks. The fencing shall be of a design approved by the Common Council prior to construction. Such fencing shall be kept locked and be properly maintained.
- (c) **Penalty.** Persons found to be in violation of this ordinance shall be subject to the general penalty provisions of Section 1-1-7 of the Abbotsford Code of Ordinances. Each day shall constitute a separate violation.

### **Sec. 8-1-14 Burial of Animal Carcasses.**

- (a) No person, firm or corporation shall bury or cause to be buried on or in any public street or on any public ground or on any private property belonging to said person, firm or corporation any dead animal, animal carcass or any parts thereof within the City of Abbotsford, except that a resident of the City of Abbotsford, upon receiving authorization from the Director of Public Works, may bury a domestic household pet on said person's, firm's or corporation's own private property.
- (b) Any person, firm or corporation who violates this Section shall be subject to the general forfeiture provisions of this Code of Ordinances in Section 1-1-7. In addition, said person, firm or corporation shall be required to remove any animal or animal carcass buried in violation of this Section.

**Sec. 8-1-15 Sump Pump Discharge Regulated.**

- (a) **Statement of Purpose.** The Common Council finds that uncontrolled discharges of water from sump pumps, footing tiles, roofs, down spouts, eave troughs, yard drains, swimming pools, cistern overflows, and other means of transmitting natural precipitation and surface waters can overload the public sewerage system and contribute to flooding. Such overloading may result in sewage flowing into basements and/or residences and businesses, creating potentially hazardous public health and safety conditions and damage to properties. Such discharges into the public sewerage system increase system operating costs and maintenance. Furthermore, such uncontrolled discharges, particularly from sump pumps, can create frozen runoff onto public sidewalks and excess runoff from one lot to another.
- (b) **Prohibitions.** It shall be unlawful for any owner, occupant or user of any premises to direct into or allow any stormwater, surface water, ground water, well water or other sources specified in Subsection (a) above to drain into or connect into the public sewerage system. No rain spout or other form of surface drainage, foundation drainage, or sump pump shall be connected to or discharged into the public sewerage system.
- (c) **Sump Pump Discharge System Required.**
  - (1) **Requirement For.** Dwellings and other buildings and structures which require, because of infiltration of water into basements, crawl spaces, etc., the use of a sump pump system shall have a permanently installed discharge line which shall not at any time discharge into a sanitary sewer system.
  - (2) **Discharge Line Requirements.**
    - a. A "permanently installed discharge line" shall be one which provides for uninterrupted year-around discharge capability to either an appropriate drainage area outside of the dwelling, building or structure, or is connected to the City storm sewer system. In no event shall a drainage area include property owned by another party or any public right-of-way.
    - b. The permanently installed discharge line shall consist of a rigid discharge line, without valving or quick connections for altering the path of discharge. This line shall not be capable of connection or reconnection to the public sewerage system. The discharge pipe shall be installed to the outside wall of the building with rigid pipe (plastic, copper, galvanized or black pipe), one (1) inch inside diameter minimum. If the discharge line is directly connected to a storm sewer line or catch basin, the discharge pipe shall have a check valve within one (1) foot of the floor grade, an air gap, and a union or other approved coupling for easy disconnection for repair or replacement. The point of discharge shall be a minimum of two (2) feet from the basement foundation wall and ten (10) feet from the property line.
    - c. Discharge water shall not discharge to a street, alley or other public way or create any icy condition on any pedestrian walkways within or adjacent to the premise's lot lines.

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- d. As an alternate method of installation with the approval of the City, the discharge pipe may be connected directly to the City's underground storm sewer system provided the discharge is at a higher elevation than the normal flow level and then an approved backflow prevention device is installed.
- e. When a storm sewer is not or will not be available in the future, as determined by the City, the sump pump shall discharge to grade and must satisfy all of the following provisions, unless otherwise authorized by the City Engineer or Public Works Department Manager:
1. The discharge pipe shall exit the building at one (1) foot above finished grade.
  2. The point of discharge shall be a minimum of two (2) feet from a basement foundation wall and ten (10) feet from a property line.
  3. The discharge shall flow parallel to or away from the nearest property line, and comply with the restrictions of Subsection (c)(2)c above.
- (d) **Foundation Drain Tile Systems.** For buildings and residences constructed after the effective date of this Section, groundwater from foundation drain tile shall not discharge into the sanitary sewerage system. The building/residence shall have a drain tile placed around the inside or outside perimeter of the foundation connected to a sump pit. All baseboard seepage collection systems shall be discharged to the sump pit. The sump pit shall be located a minimum of ten (10) feet from an inside sanitary floor drain. Groundwater flowing through the tile and draining to a sump pit shall be discharged to the exterior of the structure with the use of a sump pump.
- (e) **Sump Pump Connection Required.**
- (1) **Sump Pump Connections to Storm Sewer System.**
    - a. Each owner of a platted lot where storm sewer laterals have been installed, or will be installed in the future pursuant to City standards, shall be required to connect the building sump pump outlet directly to the storm sewer lateral as installed at the time of plat or certified survey map approval by the subdivider, or as subsequently installed by the City pursuant to this Section or any other ordinance of the City of Abbotsford. If a City storm sewer system or City drain tile system is available to the property, connection of said discharges to this system shall be mandatory.
    - b. Where no storm sewer is available or is not adequate to receive the anticipated flow (as determined by the City) between the dates of November 15 and April 15 of the following year, the sump pump discharge shall drain onto the premises, not onto the roadway, curbing or sidewalk.
  - (2) **Compliance Responsibility.** It shall be the responsibility of the party who is issued a building permit to ensure that the sump pump discharge system from the building constructed on the property is installed underground from the building and is properly connected to the storm sewer laterals.

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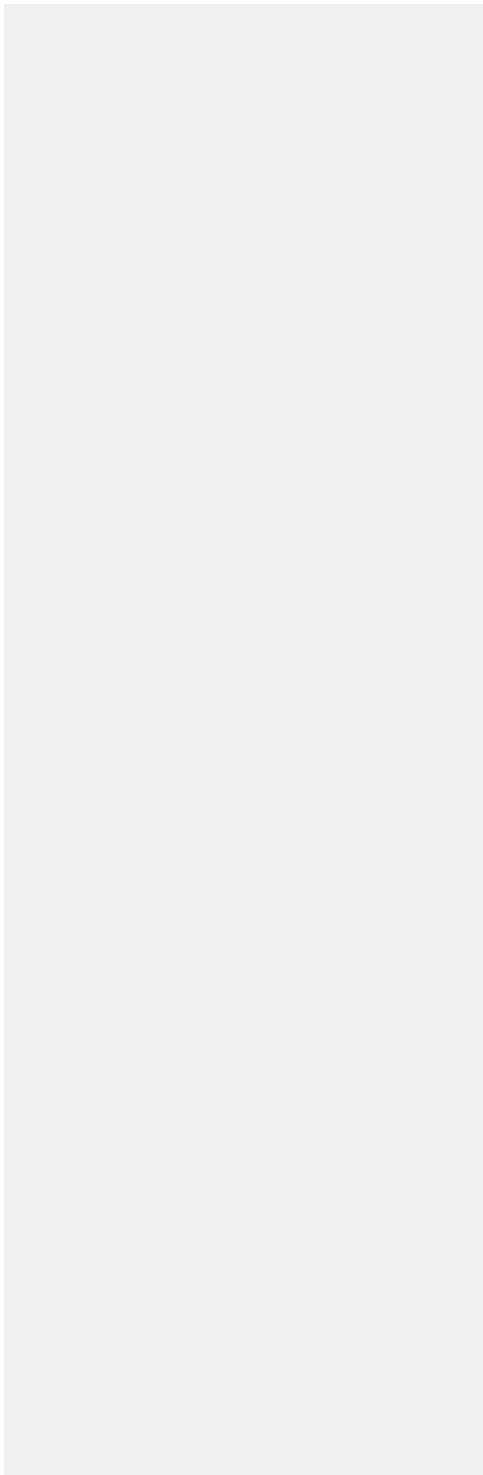


- (3) **Downspouts.** No downspouts shall be connected to the storm sewer lateral, except with the approval of the Public Works Department Manager, City Engineer or Building Inspector for unique hazard mitigation, and then shall be limited to one (1) such connection only.
- (f) **Connection Orders; Inspections; Variances; Noncompliance.**
  - (1) **Connection Order.** A connection order may be served, in person or by first class mail, upon either the owner of the property or its occupant. The order shall provide that connection to the storm sewer shall occur within thirty (30) days after order issuance and prohibited connections be discontinued, unless a written waiver or time extension request has been filed with the Public Works Department Manager, City Engineer or Building Inspector.
  - (2) **Inspections.**
    - a. Within thirty (30) days after notice from the City, the property owner shall contact the City to schedule an inspection by a City inspector of each building and the utility service lines located on such property. The purpose of this inspection is to confirm that there is no sump pump or other prohibited discharges into the public sewerage system. In lieu of having the City inspect the property, the property owner may, at the owner's expense, furnish a certificate from a Wisconsin-licensed plumber, in a form acceptable to the City, certifying that the property is in compliance with this Section.
    - b. The City may periodically re-inspect any building or premise to determine compliance with this Section.
    - c. All new residences shall be required to have their sump pump system inspected and be in compliance with this Section prior to issuance of a certificate of occupancy.
  - (3) **Waiver.**
    - a. The Public Works Department Manager, City Engineer or Building Inspector shall hear and decide requests for waivers or time extensions from the applicability of the provisions of this Section where strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration or which would cause a significant public health or safety problem. This may also include situations where it would not be practical, as determined by the City, to correct an otherwise prohibited discharge to the public sewerage system.
    - b. Applications for a waiver or time extension shall be made within fifteen (15) days of receipt of a compliance order. Such application shall be addressed in writing to the Public Works Department Manager, City Engineer or Building Inspector. Applications shall, at a minimum, identify the subject property, the name of the property owner/applicant, and describe in detail what characteristics of the subject property create an undue hardship. Within a reasonable time, the Public Works Department Manager, City Engineer or Building Inspector shall make a decision on the request, providing a copy of such decision to the applicant in writing. Upon

approval of an application for a waiver or time extension, a property owner shall be allowed to discharge directly into the sewerage system for a limited time specified in the written determination and in accordance with other terms and conditions specified.

(4) **Penalties.**

- a. A penalty surcharge of Three Hundred Dollars (\$300.00) per month shall be imposed on every sewer service bill to a property owner who:
  1. Is not in compliance with this Section;
  2. Has not obtained an inspection required by this Section or refuses property inspections required under this Section;
  3. Has not made necessary corrections within the time specified; or
  4. Is otherwise not in compliance with this Section.
- b. The surcharge shall be added every month thereafter for properties not in compliance with this Section until the property owner submits appropriate proof to the City that the property has been brought into full compliance, with verification by City inspection. Any property found during any re-inspection to be in violation of this Section shall be subject to the surcharge for all months between the two (2) most recent inspections. If the surcharge is not paid, the City reserves the right to assess the property the unpaid balance as a special charge under the Wisconsin Statutes.
- c. In addition to the penalty surcharge, a citation may also be issued for violations, with all court costs payable by the property owner.



## Title 8 Chapter 3

# Refuse Disposal and Collection

8-3-1	Title
8-3-2	Purpose
8-3-3	Definitions
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8-3-18	Violations; <u>Penalties</u>
8-3-19	Special <u>Collections for</u> Violations

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### Sec. 8-3-1 Title.

This Chapter shall be known as the Solid Waste Management Ordinance of the City of Abbotsford, hereinafter referred to as this "Ordinance" or "Chapter."

### Sec. 8-3-2 Purpose.

- (a) The purpose of this Chapter shall be to maintain and protect public health and sanitation by removal of garbage, rubbish, and other waste material generated in the in the City of Abbotsford, to eliminate dispersal of garbage, waste, and other waste material along the streets, roads, and other public and private properties in and near the City of Abbotsford.

- (b) The Common Council further finds and ordains that:
- (1) Improper disposal of household sharp medical waste, such as hypodermic needles, poses a significant health risk to workers in the waste disposal industry;
  - (2) Safe disposal of household sharp medical waste is possible through inexpensive, easily obtained means, without posing an undue burden on users of household sharp medical waste; and
  - (3) Removal of household sharp medical waste from the City's waste stream is beneficial to residents of the City as well as the City's waste hauler and users of County landfills.

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### Sec. 8-3-3 Definitions.

- (a) The following definitions shall be applicable in this Chapter:
- (1) **Collector/Hauler.** City workers or the contractor or entity chosen by the Common Council to handle, transport, and dispose of the solid waste, recyclables and non-recyclables generated in the City, or, person or persons contracting with waste generators for these services, and will enforce preparation standards for recyclable materials as well as ensure community compliance with this source separation recycling program.
  - (2) **Commercial Waste.** Waste of whatever material generated by any industrial or business establishment where any trade, occupation, industry or commerce is conducted.
  - (3) **Corrugated Cardboard.** Heavy duty Kraft paper packaging material with a corrugated medium between two (2) flat paper liners, and does not include paperboard such as for cereal or laundry detergent boxes or holders for six-packs or twelve-packs of beverage cans or bottles.
  - (4) **Curb.** The back edge or curb and gutter along a paved street or where one would be if the street was paved and had curb and gutter.
  - (5) **Deciduous Material.** Yard wastes such as leaves, grass clippings, flowers and other similar vegetation, but specifically excludes sod, dirt, twigs, fruit, vegetables and other similar material. Also included are clean woody vegetative material no greater than six (6) inches in diameter and holiday trees, but does not include tree stumps, extensive root systems or shrubs with intact root balls.
  - (6) **Demolition Wastes.** That portion of solid waste from the repair, remodeling construction or reconstruction of buildings, such as lumber, roofing and sheathing scraps, rubble, broken concrete, asphalt, plaster, conduit, pipe, wire, insulation, and other materials resulting from the demolition of buildings and improvements.
  - (7) **Dwelling Unit.** A place of habitation occupied by a normal single-family unit or a combination of persons who may be considered as equivalent to a single-family unit for the purposes of this Chapter.
  - (8) **Garbage.** Discarded materials resulting from the handling, processing, storage and consumption of food.

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- (9) **Glass.** Glass bottles, jars and containers and does not include window glass, drinking glasses, pyrex, light bulbs or other non-container glass.
  - (10) **Good Faith.** Reasonable efforts to adhere to the policies, standards and rules of this mandatory source separation recycling program.
  - (11) **Hazardous Waste or Hazardous Substance.** Those wastes or substances defined as such in NR 181, Wis. Adm. Code (including all amendments provided thereto) as provided therein pursuant to Sec. 144.62, Wis. Stats., or other acts pursuant to authority vested in the Wisconsin Department of Natural Resources to describe and list materials as such and also includes the meaning of "hazardous waste" or "hazardous substance" as described herein. Those solid wastes or substances found in household waste [notwithstanding the household waste exclusion provided in NR 181.12(4)(a), Wis. Adm. Code].
  - (12) **Household Sharp Medical Waste.** Any type of product capable of puncturing or lacerating the skin that is designed or used to treat, diagnose, or prevent a disease or medical condition, including, but not limited to, scalpels and hypodermic needles.
  - (13) **Multi-Family Dwelling.** A residential building intended to be the residence of four (4) or more independent family units.
  - (14) **Non-recyclable Material.** All items of waste not recyclable except hazardous waste or hazardous substances.
  - (15) **Other Paper.** All paper excluding newsprint materials or materials specifically excepted in the definition of "newsprint" and "corrugated cardboard," but shall include grades of fiber materials with available markets for recycling.
  - (16) **Oversize and Bulky Waste.** Large items such as furniture, mattresses, carpeting, construction or demolition materials of substantial dimensions, brush and other large items whose proportions are not easily reduced.
  - (17) **Person.** Any individual, corporation, organization, association, local governmental unit, as defined in Sec. 66.229(1), Wis. Stats., state agency or authority or federal agency.
  - (18) **Refuse.** Combustible and non-combustible materials including, but not limited to: paper products, wood, metal, glass, cloth and products thereof in unrecoverable condition; litter and street rubbish not including yard waste; uncontaminated ashes; and building materials such as wood, concrete, glass, plaster and other intermixed materials produced in construction or demolition of structures. "Refuse" for purposes of this Chapter shall not include "oversize or bulky waste".
  - (19) **Residential Solid Waste.** All solid waste that normally originates in a residential environment from residential dwelling units.
  - (20) **Residential Unit.** Each living unit in the City of Abbotsford designed for permanent living quarters, including single-family dwellings and units in duplexes, tri-plexes, and multi-family units and each unit in a residential condominium project.
  - (21) **Scavenging.** The uncontrolled and unauthorized removal of materials at any point in solid waste management.

- (22) **Sharps Container.** A container specifically manufactured for the disposal of sharp medical waste.
- (23) **Solid Waste.** Garbage, refuse and all other discarded or salvageable solid materials, including solid waste materials, resulting from industrial, commercial and agricultural operations, and from community activities, but does not include solids or dissolved material in waste water effluents or other common water pollutants.
- (24) **Solid Waste Storage.** Safe, environmentally sound short-term containment of materials and for recyclables shall involve preserving materials in a condition meeting preparation standards.
- (25) **Tires.** For collection purposes shall mean rubber tires, from automobiles and light trucks, and other tires whose size is less than 1100 x 24.5, which are removed from rims.

**Sec. 8-3-4 Nondisposable Materials.**

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- (a) It shall be unlawful for any person to place for regular collection any of the following wastes:
  - (1) Hazardous waste;
  - (2) Toxic waste;
  - (3) Chemicals;
  - (4) Explosives or ammunition;
  - (5) Drain or waste oil or flammable liquids;
  - (6) Large quantities of paint;
  - (7) Dead animals;
  - (8) Trees or stumps;
  - (9) Gravel or concrete;
  - (10) Construction debris;
  - (11) Animal or human waste;
  - (12) White goods (unless as a special haul item);
  - (13) Hot ashes (ashes that are fully extinguished and dry may be left for collection in noncombustible containers);
  - (14) Tires;
  - (15) Holiday trees;
  - (16) Bedding and furniture;
  - (17) Appliances.
- (b) The aforementioned materials shall be disposed of in the manner prescribed by federal or state laws, or as provided for herein.
- (c) Materials that the City collector will dispose of for a separate fee may be disposed of by special arrangement between the waste generator and said City collector.

### Sec. 8-3-5 Hospital/Medical Wastes.

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- (a) **Household Sharp Medical Waste Disposal.**
- (1) Household sharp medical waste shall not be deposited in any other place or manner in the City of Abbotsford than as hereinafter provided.
  - (2) Acceptable means of disposing of household sharp medical waste include:
    - a. Disposal in an approved medical waste box, such as a Sharps container; or
    - b. Disposal in a heavy plastic container, such as a laundry soap bottle, providing that the lid is permanently affixed thereto using tape or another means, and the container is marked "Medical Waste: Do Not Open."
- (b) **Collector to Refuse Pickup of Non-Conforming Household Sharp Medical Waste.**  
The City of Abbotsford's collector shall refuse to pick up any solid waste or recyclables containing household sharp medical waste not separately contained and prepared as provided in this Section.

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### Sec. 8-3-6 Building Waste.

All demolition waste resulting from remodeling, construction, or removal of a building, roadway, or sidewalk shall be disposed of by the owner, builder, or contractor. Building materials of any kind will not be disposed of by the City of Abbotsford or its collection service.

### Sec. 8-3-7 Alteration of Recyclable Materials.

It shall be unlawful to intentionally alter recyclable materials so as to render them as nonrecyclable material.

### Sec. 8-3-8 Collection of Refuse.

- (a) **Placement for Collection.**
- (1) Residential solid waste shall be accessible to collection crews. Residential solid waste in approved containers shall be placed immediately behind the curb of the public street for collection or containers shall be placed immediately adjacent to the alley if premises abut on an alley. Yard bulky wastes from residential units shall likewise be placed in neat, orderly fashion behind the curb. During winter months, solid waste shall not be placed on top of the snow bank, nor shall it be placed in the roadway. The owner shall either shovel out an area behind the curb in which to place his/her wastes or he/she shall place it in his/her driveway. Collection crews will not collect



residential solid waste unless it is placed at the curb of a public street. Residential units shall bring their solid waste to the terrace adjacent to the street curb for collection. Should collection crews be unable to discharge contents of garbage cans into collection vehicles using normal handling procedures, the cans, including contents, will be left at curb side. The owner shall make provisions to assure that the solid waste therein can be collected on the next collection day. Collection crews will not empty garbage cans by means other than dumping.

- (2) No garbage containers or other containers for refuse other than those of the City shall be placed, kept, stored or located within the right-of-way of a street or alley; provided, however, that the Common Council may authorize the location of such containers within the public right-of-way at specified places and times when such location is necessary for the expeditious collection and disposition of refuse.

**(b) Restriction on Time of Placement.**

- (1) Receptacles and containers for refuse and rubbish shall be placed in collection locations as designated in Subsection (a) above prior to 6:00 a.m. of the scheduled collection day, but not more than twenty-four (24) hours prior to such time.
- (2) All receptacles, bags and containers for refuse and garbage disposal shall be removed from the curbside collection point within twenty-four (24) hours after the regular collection time.
- (3) City employees or employees of licensed collectors will not enter any structures to remove garbage or refuse, except by written agreement with the property owner.
- (4) If the scheduled collection day falls on a holiday, collection will be on the following scheduled working day.
- (5) Special collections may be made if ordered by the Building Inspector, Director of Public Works, or Common Council and will be billed to the owner.

**Sec. 8-3-9 Refuse From Outside the City.**

It shall be unlawful to bring refuse from outside the City of Abbotsford limits into the City limits for disposal unless specifically authorized by written agreement with the City.

**Sec. 8-3-10 Garbage Accumulation; When a Nuisance.**

The accumulation or deposit of garbage, trash, or putrescible animal or vegetable matter in or upon any lot or land or any public or private place within the City which causes the air or environment to become noxious or offensive or to be in such a condition as to promote the breeding of flies, mosquitoes, or other insects, or to provide a habitat or breeding place for rodents or animals, or which otherwise becomes injurious to the public health, is prohibited and declared to constitute a nuisance. Refuse areas shall be kept in a nuisance ~~and odor-free~~

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condition. Refuse shall not be allowed to accumulate. Violation will result in the occupant and/or owner being notified to clean up his/her area, with continued violations resulting in the owner being prosecuted under provisions of this and other City ordinances.

### **Sec. 8-3-11 Improper Placement.**

No persons shall deposit, throw, or place any garbage, offal, dead animals, combustible refuse or other deleterious matters in any park, lane, alley, street, public grounds, or public place within the City, nor place any garbage, offal, dead animals or other refuse matter upon any private property not owned by such person without such person's consent. If not deemed noncollectible, these materials may be placed for collection on the owner's property if the same is enclosed in proper vessels or containers which shall be watertight and kept so with tightly fitting covers.

### **Sec. 8-3-12 Interference with Authorized Collector.**

No person other than an authorized collector shall collect or interfere with any waste after it shall have been put into a garbage receptacle and deposited in the proper place for the collector, nor shall any unauthorized person molest, hinder, delay or in any manner interfere with any authorized garbage collector in the discharge of his/her duties.

### **Sec. 8-3-13 Contracting with Collector/Hauler.**

- (a) The City of Abbotsford may find that the purposes of this Chapter will be better served by consolidating waste collection activities to obtain more cost-effective services, and to that end the City may contract with an independent contractor to provide waste collection services in accordance with this Chapter. If any person needs a service in excess of that provided by such collector/hauler pursuant to the collection contract with the City, such person may contract, at such person's cost, for such additional services as may be required or desired.
- (b) The Common Council shall be authorized, if it so determines, to place the pro-rata cost of such collector/hauler's fee for such services on the tax bill for the real property from which such waste is generated. Said amount so placed on the tax bill for each year in advance of such services and when so placed shall have the same force and effect as real estate taxes and shall be paid as in the same manner as real estate taxes or as a special charge.
- (c) The City and the collector/hauler shall establish collection times for the collection of collectible wastes.

### **Sec. 8-3-14 Condominiums and Multi-Family Dwellings.**

Each condominium association in the City shall be responsible for establishing compliance with this Chapter by the owner of each condominium unit, and shall submit its plan for compliance to the City for approval and shall submit for approval of the City any changes in such plan. Such plan may provide for the purposes of this Chapter. Each condominium unit shall be treated the same as a single residential dwelling or the entire condominium shall be treated for such purposes as a multi-family dwelling. In approving such a plan, the City shall consider which plan under the circumstances would better promote the purpose of this Chapter.

### **Sec. 8-3-15 Commercial Buildings.**

The owners of commercial, retail, industrial and governmental facilities shall provide adequate separate containers for the disposal of recyclable materials as defined herein and in Title 8, Chapter 4 and shall regularly notify all users of said premises of such facilities, including employees, agents and customers of county and municipal recycling requirements.

### **Sec. 8-3-16 Agricultural Operations.**

Nothing in this Chapter is intended to apply to the disposal of or the accumulation of agricultural or farm wastes, products or feed accumulated upon property used in the ordinary course of farming.

### **Sec. 8-3-17 Federal and State Regulations.**

It is expected that from time to time federal and state statutes and regulations will require that items other than the items which have been deemed to be recyclable herein shall be recycled. In such event, this Chapter shall be deemed to include and shall require such other items to be recyclable hereunder.

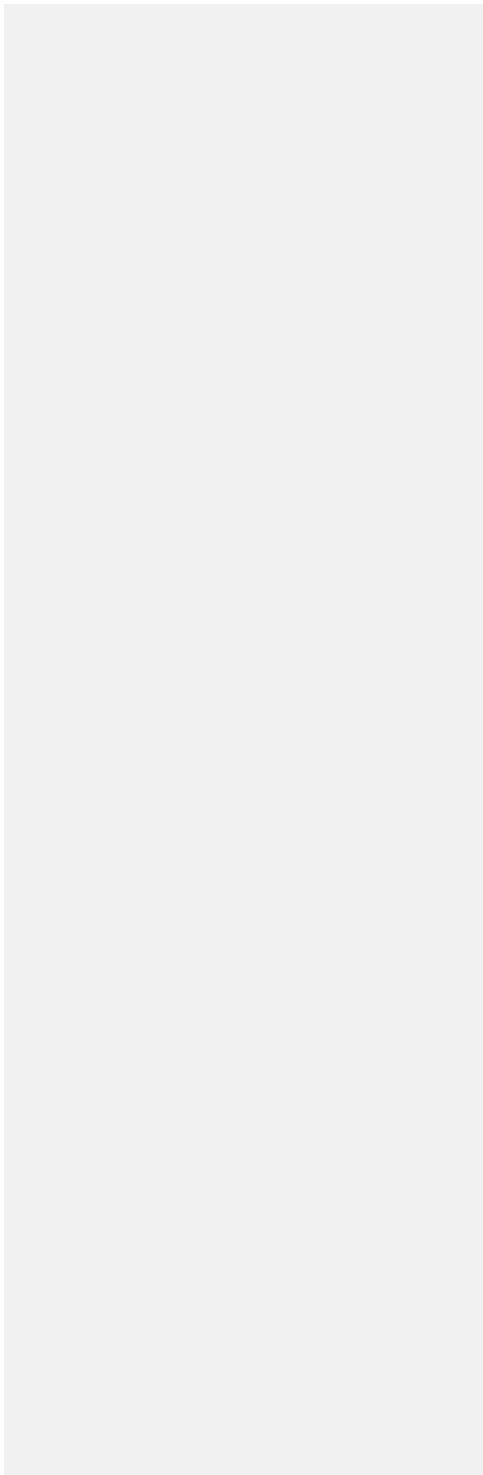
### **Sec. 8-3-18 Violations; Penalties.**

- (a) Any person who shall violate any of the provisions of this Chapter shall be subject to a penalty which shall be as follows:
  - (1) **First Offense.** Any person found in violation of any provision of this Section as a first offender shall receive a warning notice requiring compliance and may be subject to having refuse in violation of the provisions herein not collected.

- (2) **Second and Subsequent Offenses.** Any person found guilty of violating any part of this Chapter who has previously been notified of being in violation or has been convicted of violating the same Chapter within one (1) year shall, upon conviction thereof, be subject to a forfeiture as provided in Section 1-1-7.
- (b) Each violation and each day a violation continues or occurs shall constitute a separate offense. Nothing in this Chapter shall preclude the City from maintaining any appropriate action to prevent or remove a violation of any provision of this Chapter.

### **Sec. 8-3-19 Special Collections for Violations.**

If any entity, including those receiving collection from a private firm, is found in violation of the collection and storage requirements of this Chapter and fails to comply with a notification and/or requirements of this Chapter and fails to comply with a notification and/or citation, the Common Council, Director of Public Works, or designee shall be empowered to order a special collection to remove such violation. The person shall be notified of such special collection and the charges therefor. The special collection shall be made, and if billing plus Fifty Dollars (\$50.00) is unpaid, the bill shall be considered a lien on the property and shall be placed on the tax bill. A person shall not use the special collection provision of this Chapter to circumvent requirements for collection by a private firm.



## Title 8 Chapter 4

# Recycling

8-4-1	<u>General Provisions</u>	Deleted: General Provisions
8-4-2	Definitions	
8-4-3	Separation of <u>Recyclable Materials</u>	Deleted: Recyclable Materials
8-4-4	Separation <u>Requirements Exempted</u>	Deleted: Requirements Exempted
8-4-5	Care of Separated Recyclable Materials; <u>Disposal</u> of Certain Items	Deleted: ; Disposal
8-4-6	<u>Responsibilities of Owners or Designated Agents</u> of Multi-Family Dwellings	Deleted: Responsibilities of
8-4-7	<u>Responsibilities of Owners or Designated Agents</u> of Non-Residential <u>Facilities and</u> Properties	Deleted: Designated Agents Deleted: Responsibilities of
8-4-8	Prohibitions on Disposal of Recyclable Materials Separated for Recycling	Deleted: Designated Agents
8-4-9	Enforcement	Deleted: Facilities and

### Sec. 8-4-1 General Provisions.

- (a) **Title.** The title of this Chapter is the Recycling Ordinance for the City of Abbotsford.
- (b) **Purpose.** The purpose of this Chapter is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in Sec. 287.09, Wis. Stats., and Ch. NR544, Wis. Adm. Code.
- (c) **Statutory Authority.** This Chapter is adopted as authorized under Sec 287.09(3)(b) and Sec. 159.09(3)(b), Wis. Stats.
- (d) **Abrogation and Greater Restrictions.** It is not intended by this Chapter to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this Chapter imposes greater restrictions, the provisions of this Chapter shall apply.
- (e) **Interpretation.** In their interpretation and application, the provisions of this Chapter shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by Wisconsin Statutes. Where any terms or requirements of this Chapter may be inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this Chapter is required by Wisconsin

Statutes, or by a standard in Ch. NR544, Wis. Adm. Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Ch. NR544 standards in effect on the date of the adoption of this Chapter, or in effect on the date of the most recent text amendment to this Chapter.

- (f) **Applicability.** The requirements of this Chapter apply to all persons and entities within the City of Abbotsford. This Chapter shall not affect civic or charitable organizations who conduct fund drives for recyclable materials.
- (g) **Administration.** The provisions of this Chapter shall be administered by the Common Council, City Administrator, Director of Public Works and designees.

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### Sec. 8-4-2 Definitions.

For the purpose of this Chapter:

- 1) "Bi-metal container" means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
- 2) "Container board" means corrugated paperboard used in the manufacture of shipping containers and related products.
- 3) "Foam polystyrene packaging" means packaging made primarily from foam polystyrene that satisfies one of the following criteria:
  - a) Is designed for serving food or beverages.
  - b) Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
  - c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- 4) "Glass Container" means a glass bottle, jar or other packaging container used to contain a product that is the subject of a retail sale and does not include ceramic cups, dishes, oven ware, plate glass, safety and window glass, heat resistant glass such as pyrex, lead based glass such as crystal, or TV tubes.
- 5) "HDPE" means high density polyethylene, labeled by the SPI code # 2.
- 6) "LDPE" means low density polyethylene, labeled by the SPI code # 4.
- 7) "Magazines" means magazines and other materials printed on similar paper.
- 8) "Major appliance" means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater or stove.
- 9) "Multiple-family dwelling" means a property containing 5 or more residential units, including those which are occupied seasonally.
- 10) "Newspaper" means a newspaper and other materials printed on newsprint.
- 11) "Non-residential facilities and properties" means commercial, retail, industrial, institutional and government facilities and properties. This term does not include multiple family dwellings.
- 12) "Office paper" means high grade printing and writing papers from offices in non-residential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high grade. This term does not include industrial process waste.
- 13) "Other resins or multiple resins" mean plastic resins labeled by the SPI code # 7.
- 14) "Person" includes any individual, corporation, partnership, association, local government unit, as defined in s. 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.
- 15) "PETE" or "PET" means polyethylene terephthalate, labeled by the SPI code # 1.

- 16) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- 17) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 291.01(7) Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in s. 289.01(17), Wis. Stats.
- 18) "PP" means polypropylene, labeled by the SPI code # 5.
- 19) "PS" means polystyrene, labeled by the SPI code # 6.
- 20) "PVC" means polyvinyl chloride, labeled by the SPI code # 3.
- 21) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- 22) "Solid waste" has the meaning specified in s. 289.01(33), Wis. Stats.
- 23) "Solid waste facility" has the meaning specified in s. 289.01(35), Wis. Stats.
- 24) "Solid waste treatment" means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.
- 25) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage or defect.
- 26) "Yard waste" means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.
- (a) \_\_\_\_\_

## Sec. 8-4-3 Separation of Recyclable Materials.

- A. Separation of Recyclable Materials.** Occupants of single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties shall separate the following materials from postconsumer waste:
- 1) Lead acid batteries
  - 2) Major appliances
  - 3) Waste oil
  - 4) Yard waste
  - 5) Aluminum containers
  - 6) Bi-metal containers
  - 7) Corrugated paper or other container board
  - 8) Foam polystyrene packaging
  - 9) Glass containers
  - 10) Magazines
  - 11) Newspaper
  - 12) Office paper
  - 13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins
  - 14) Steel containers
  - 15) Waste tires

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**Aluminum cans** shall include used beverage cans only.¶  
**Aluminum** means aluminum foil trays and aluminum foil and aluminum cans used for food and other non-hazardous materials, but excluding aerosol cans and cans that held paint-related products, pesticides, or other toxic or hazardous substances.¶

**Bags** means clear, colorless plastic bags designated for refuse; with sufficient wall strength to maintain physical integrity when lifted by top. With a capacity not to exceed thirty (30) gallons and a loaded weight of no more than fifty (50) pounds.¶

**Bi-Metal and Tin Cans** means tin coated and steel cans, bi-metal cans used for food preparation and other non-hazardous materials, but excluding aerosol cans and cans that held paint, paint-related products, pesticides, or other toxic or hazardous substances.¶

**Collector** means the contractor selected by the City to collect solid waste.¶

**Container board** means corrugated paperboard used in the manufacture of shipping containers and related products.¶

**Container glass** shall include container glass only. "Glass" does not include ceramic cups, dishes, ovenware, plate glass, safety and window glass, heat resistant glass such as pyrex, lead-based glass such as crystal, or TV tubes.¶

**Corrugated cardboard** shall include corrugated cardboard only; it does not include waxed cardboard or chipboard such as cereal boxes, shoe boxes, and similar materials.¶

**Foam polystyrene packaging** means packaging made primarily from foam polystyrene that satisfies one (1) of the following criteria:¶

Is designed for serving food or beverages.¶

Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.¶

Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.¶

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( 10) **Garbage** means and includes all waste resulting ...

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) - Lead acid batteries.¶

) Major appliances.¶

) Waste oil.¶



## Sec. 8-4-4 Separation Requirements Exempted.

The separation requirements of Section 8-4-3 do not apply to the following:

- (a) Occupants of single family and two (2) to four (4) unit residences, multiple-family dwellings and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in Section 8-4-3 from solid waste in as pure a form as is technically feasible.
- (b) Solid waste which is burned as a supplemental fuel at a facility if less than thirty percent (30%) of the heat input to the facility is derived from the solid waste burned as supplemental fuel.
- (c) A recyclable material specified in Section 8-4-3 for which a variance has been granted by the Department of Natural Resources under Sec. 159.11(2m), Wis. Stats. or NR544.14, Wis. Adm. Code.

## Sec. 8-4-5 Care of Separated Recyclable Materials; Disposal of Certain Items.

- (a) **Care of Separated Materials.** To the greatest extent practicable, the recyclable materials separated in accordance with Section 8-4-3 shall be clean and kept free of contaminants such as food of product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.
- (b) **Preparation and Collection of Recyclable Materials.** Except as otherwise directed by the Common Council, occupants of single-family and two to four-unit residences shall do the following for the preparation and collection of recyclables designated in Sec. 8-4-3:
  - (1) **Aluminum Containers.** Aluminum containers shall be comingled in cart provided by hauler. Aluminum cans are acceptable.
  - (2) **Bi-Metal Containers (Tin Cans).** Bi-metal containers shall be rinsed free of product residue and comingled in cart provided by hauler.
  - (3) **Corrugated Paper.** Corrugated paper and other container board shall be free of debris and comingled in cart provided by hauler.
  - (4) **Foam Polystyrene Packaging.** Foam polystyrene packaging shall be disposed of as directed by hauler.
  - (5) **Glass.** Glass containers shall be rinsed clean and, as far as possible, be unbroken. Caps shall be removed but rings and labels may remain. Glass shall be comingled in cart provided by hauler.
  - (6) **Magazines.** Magazines shall be comingled in cart provided by hauler.
  - (7) **Newsprint.** Newspapers and newsprint shall be comingled in cart provided by hauler.
  - (8) **Office Paper.** Office paper shall be comingled in cart provided by hauler.
  - (9) **Rigid Plastic Containers.**  
Rigid plastic containers shall be prepared and collected as follows:
    - a) Plastic containers made of PETE, including beverage containers with the number 1 shall be rinsed clean and placed loose in cart with other recyclables.
    - b) Plastic containers made of HDPE, including milk containers and detergent bottles with the number 2 shall be rinsed clean and placed loose in cart with other recyclables.
    - c) Plastic containers made of PVC, including food containers shall be rinsed clean and placed loose in cart with other recyclables.

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- d) Plastic containers made of LDPE, including bottles and containers with the number 4 shall be rinsed clean and placed loose in cart with other recyclables.
- e) Plastic containers made of PP, including containers with the number 5 shall be rinsed clean and placed loose in cart with other recyclables.
- f) Plastic containers made of PS, including containers with the number 6 shall be rinsed clean and placed loose in cart with other recyclables.
- g) Plastic containers made of other resins or multiple resins, including food and beverage containers with the number 7 shall be rinsed clean and placed loose in cart with other recyclables.

(10) **Steel Containers.** Steel containers shall be rinsed clean and comingled in cart provided by hauler.

8-4-5

(11) **Waste Tires.** Waste tires shall be disposed of at an appropriate retailer or collected by hauler. A fee may apply.

(c) **Lead Acid Batteries, Major Appliances, Waste Oil and Yard Wastes.** Occupants of single-family and two to four unit residences, multi-family dwellings and nonresidential facilities and properties shall manage lead acid batteries, major appliances, waste oil and yard wastes as follows (additional fees may be applicable):

(2) **Lead Acid Batteries.** Lead acid batteries shall be shall be taken to a retail establishment that sells such batteries or a solid waste facility that accepts batteries for recycling. The producer is responsible for any charges imposed by the sites to which the batteries are delivered.

(3) **Major Appliances.** Major appliances shall be removed by hauler or retail establishment. A fee may apply.

(4) **Waste Oil.** Waste oil shall be shall be taken to an oil retailer who has facilities for its recovery or deliver it to the designated county solid waste collection site. Producers are responsible for any charges imposed by the receiving facility.

(5) **Yard Waste.** Yard waste shall be separated from other refuse and recyclables and shall be taken to the municipal composting/yard waste site.

(d) **Commercial, Retail, Industrial, Institutional and Government Facilities.** The owners of commercial, retail, industrial, institutional and government facilities shall provide adequate, marked containers for separate handling and collection of recyclable materials, excluding oil and major appliances. All owners shall maintain sufficient, well-kept containers to meet their generator's requirements for recycling purposes. All owners shall attempt to make all users of their facilities aware that the City requires recycling by ordinance.

## Sec. 8-4-6 Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings.

(a) Owners or designated agents of multiple-family dwellings shall do all of the following to recycle the materials specified in Section 8-4-3:

- (1) Provide adequate, separate containers for the recyclable materials.
- (2) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
- (3) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
- (4) Notify tenants of reason to reduce and recycle solid waste, which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or site, locations and hours of operation, and a contact person or company,

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including a name, address and telephone number.

- (b) The requirements specified in Subsection (a) do not apply to the owners or designate agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Wisconsin Department of Natural Resources that recovers for recycling the materials specified in Section 8-4-3 from solid waste in as pure a form as is technically feasible.

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### Sec. 8-4-7 Responsibilities of Owners or Designated Agents of Non-Residential facilities and Properties.

- (a) Owners or designated agents of non-residential facilities and properties shall do all of the following to recycle the materials specified in Section 8-4-3:
  - (1) ~~Provide adequate, separate containers for the recyclable materials.~~
  - (2) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties ~~about~~ the established recycling program.
  - (3) Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.
  - (4) Notify users, tenants and occupants of reasons to reduce and recycle, which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number.
- (b) The requirements specified in Subsection (a) do not apply to the owners or designate agents of non-residential facilities if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Wisconsin Department of Natural Resources that recovers for recycling the materials specified in Section 8-4-3 from solid waste in as pure a form as is technically feasible.

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### Sec. 8-4-8 Prohibitions on Disposal of Recyclable Materials Separated for Recycling.

No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in Section 8-4-3 which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

### Sec. 8-4-9 Enforcement.

- (a) For the purpose of ascertaining compliance with the provisions of this Chapter, any authorized officer, employee or representative of the City of Abbotsford may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any ~~authorized officer, employee or~~ authorized representative of the City of Abbotsford who requests access for purpose of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.

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- (b) Any person who violates a provision of this ~~Chapter may~~ be issued a citation by a law enforcement officer or other authorized City official. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not ~~preclude the~~ issuance of a citation under this Subsection.
- (c) Any person who violates ~~section 8-4-8 of this Chapter~~ may be assessed a penalty ~~of \$50 for the first violation, \$200 for the second violation, and not more than \$2,000 for the third or subsequent violations.~~ In addition, items left for collection in violation of the requirements of this Chapter may not ~~be collected.~~
- (d) ~~Any person who violates a provision of this chapter except section 8-4-8 may be assessed a penalty of not less than \$10 or more than \$1000 for each violation.~~

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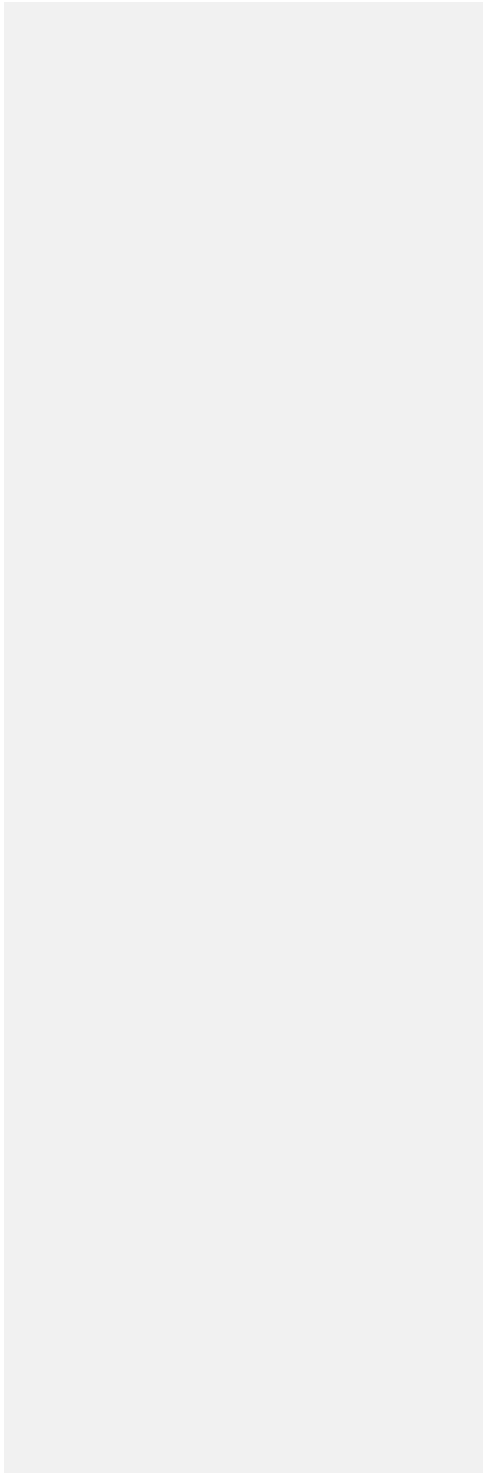
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City of Abbotsford  
203 N. First Street  
Abbotsford, WI 54405  
Phone: (715) 223-9444  
Fax: (715) 223-8891  
Website: [www.ci.abbotsgord.wi.us](http://www.ci.abbotsgord.wi.us)

Craig Stuttgen  
Public Works Manager  
Cell: (715) 613-9444  
[dpw@ci.abbotstford.wi.us](mailto:dpw@ci.abbotstford.wi.us)

Scope of Work:

Projected probable project cost to perform the following tasks on a unit cost basis. Variations in the work scope will require execution of a change order:

Hydro-Klean will provide all labor, equipment and material to demo existing chimney sections, rebuild bench and inverts as needed providing smooth flow lines from inlet piping to outlet piping, internally bypass and block-out any inside mainline or lateral drop pipe connections and Monoform new wall sections to elevation allowing for casting installation and any desired adjustment. New castings, adjustment rings and final pavement shall be provided by others. Our proposal is complete and includes crew & equipment mobilization, traffic control, internal bypassing, all materials, crew labor and per-diems. Our only request is that the City of Abbotsford remove existing castings and pavement including removal of flat-top at Manhole No. 1 N. Fourth Ave and pick up and dispose of the construction debris such as chimney rubble.

MH No. 1 @ N. Fourth Ave, LS @ \$2,780.00  
MH No. 2 @ N. Fourth Ave & Hemlock St, LS @ \$3,100.00  
MH No. 3 @ N. Fourth Ave & Cedar St, LS @ \$4,310.00  
MH No. 4 @ N. Fourth Ave & Hickory St, LS @ \$3,990.00  
Crew Mobilization, Lodging, Per-Diems, LS @ 1,240.00

Total \$15,420.00

**From:** [Carol Staab](#)  
**To:** [Connie Gurtner](#); [Dan Grady](#); [Village of Dorchester](#); [Town of Holton Clerk](#); [Theo](#); [Yulanda](#); [Designer Advertising](#); [Grace Tischendorf](#); [denengel@tds.net](mailto:denengel@tds.net); [m.715](#); [Larry Oehmichen](#); [Nancy O'Brien](#); [Tom and Tracee Carter](#)  
**Subject:** Fire Engine Purchase  
**Date:** Sunday, February 21, 2021 1:16:32 PM

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Good afternoon,

The Central Fire & EMS District met on Thursday, February 18, 2021 and discussed the purchase of a new engine for the District. A motion was made by Dennis Engel, second by Mitch Gumz and approved to purchase a Pierce engine at an approximate cost of \$453,859 (cost after deduction/discount). As this capital purchase is over \$50,000 it requires 66 2/3% approval by the municipalities. It is important that this purchase is on your next City/Town/Village meeting agenda as the price approved is only valid for a short period of time.

**I ask that the respective Clerks please email either myself or Larry Oehmichen ([larry.shortlane@gmail.com](mailto:larry.shortlane@gmail.com)) with the voting results from your meetings at your earliest convenience.**

As always, if you have any questions, please do not hesitate to contact either myself or Larry Oehmichen.

Stay safe,

--

Carol Staab  
Executive Secretary  
Central Fire & EMS District



Fire Apparatus & Equipment, Inc.  
 5793 Grande Market Drive, Suite C  
 Appleton, WI 54913  
 (920) 574-3410  
 nilesleslie@gmail.com  
 www.nilesfae.com



1/27/2021

Central Fire & EMS District  
 112 W. Spruce Street  
 Abbotsford, WI 54405

Thank you for the opportunity to work with you on your fire truck replacement project. We are pleased to submit for your consideration proposal options for the following Pierce Pumper on a Pierce Enforcer chassis.

The following prices are for a new Build-to-Order (B-T-O) fire apparatus based on the Pierce Proposals 770. Options are listed below to help reduced the price if needed.

***Payment Option #1 - Advanced Payment Discount Purchase***

If the apparatus is paid in full at the time of contract entry an Advanced Payment Discount will be earned. With this payment structure the apparatus purchase price and proposal bid price is as follows:

Pierce Proposal #770 Pierce Pumper, Pierce Enforcer Chassis	\$482,514.00
Less: Advanced Payment Discount:	<u>(\$18,655.00)</u>
<b>Total Contract Purchase Price and Advanced Payment Bid Price:</b>	<b><u>\$463,859.00</u></b>

***Payment Option #2 - Chassis Payment Discount Purchase***

If the department chooses to put no money down but elects to pay for the chassis when it is completed (approximately 120 days before completion of the truck) a chassis discount of \$8,030.00 will be applied towards the price of the truck. The chassis payment would be \$267,680.00. The balance of the truck would be paid for 10 days prior to the completion and final inspection. With this payment structure the apparatus purchase price and proposal bid price is as follows:

Pierce Proposal #770 Pierce Pumper, Pierce Enforcer Chassis	\$482,514.00
Less: Chassis Payment Discount:	<u>(\$ 8,030.00)</u>
<b>Total Contract Purchase Price and Chassis Payment Bid Price:</b>	<b><u>\$474,484.00</u></b>

***Payment Option #3 - No Advanced Payment Discounts***

If no payment of the apparatus is made until completion, there will be no advanced payment interest discount earned. Payment in full will be due to Fire Apparatus & Equipment, Inc. ten (10) days prior to completion of the apparatus from Pierce Manufacturing. With this payment structure the apparatus purchase price and proposal bid price is as follows:

Pierce Proposal #770 Pierce Pumper, Pierce Enforcer Chassis	<b>\$482,514.00</b>
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**\*\*No Advanced Payment Discount Applied\*\***

The above prices do not include a performance bond and are valid Until February 26<sup>th</sup>, 2021. Performance Bonds are available for \$2.45 per thousand for the final total contract amount. On Proposal #770 the performance bond would be \$1,183.00.

**OPTIONS:**

<i>Change the lightbar to a Whelen Justice from the Freedom:</i>	<b>Save \$2,333.00</b>
<i>Delete the cab frontal and side air bag system:</i>	<b>Save \$10,991.00</b>
<i>Delete the LED headlights:</i>	<b>Save \$1,265.00</b>

If all of the above changes were made the truck price would be	<b>\$467,925.00</b>
With these changes if you did the 100% advanced payment the price would be:	<b>\$449,835.00</b>

*(This is calculating an advanced payment discount of \$18,090.00 savings.)*

<i>If you would like to change the pump to a Waterous CS 1250 GPM Pump</i>	<i>add \$4,230.00</i>
<i>If you would like to change the pump to a Waterous CSU 1500 GPM Pump</i>	<i>add \$8,384.00</i>

You can pick and choose from the list above for items that you want to delete or change. We are not limited to the above listed changes. If you want pricing to change or add other items, please let me know.

***Finance Option***

We work directly with PNC Equipment Finance for leasing options. All leasing will be conducted directly with PNC's Michele Zitko, her contact information is on the lease page. There are Lease-Purchase options listed in section 8 of this binder. Down payments can be made as part of the lease-purchase plans to reduce the annual payment amount. Financing example amounts are based on Option #1, PNC always takes advantage of the prepayment option. The Pumper would be financed at \$465,041.59, price includes the performance bond.

***Lead Time***

The current lead time for the proposed apparatus based on current production is 11.5 to 13.5 months from the time of contract entry with Pierce until the unit is prepared for final inspection at Pierce Manufacturing, Inc.

Thank you for the opportunity to work with you on your new fire apparatus. We hope you will find that we are the best value and performance for your new fire apparatus and look forward to our future relationship.

Sincerely,  
FIRE APPARATUS & EQUIPMENT, INC.

Dan Schultz  
Sales Representative

**RESOLUTION NO. 2021- 1  
CITY OF ABBOTSFORD MARATHON &  
CLARK COUNTIES, WISCONSIN**

**A RESOLUTION TO HONOR THE LIFE OF JEREMY TOTZKE**

**WHEREAS**, Jeremy Totzke served his community as an Emergency Medical Technician, City Council member, and youth athletic coach, and an active member of St. Bernard’s Parish.

**WHEREAS**, Jeremy Totzke suffered greatly in final years enduring treatment after treatment in his fight with cancer, yet through it he remained brave, resilient, and a beacon of hope.

**WHEREAS**, through his constant strength, determination, and will to live, Jeremy Totzke served as an inspiration to all of those around him.

**WHEREAS**, Jeremy Totzke touched the soul of everyone that he met and made their lives and his community’s life better.

**WHEREAS**, Jeremy Totzke will be sorely missed by his son, family, friends, neighbors, and colleagues he left behind.

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Abbotsford declares that we, as a community, mourns with the family of Jeremy Totzke and wishes him everlasting peace.

**IN WITNESS WHEREOF**, said Resolution was duly adopted by the Common Council of the City of Abbotsford at its meeting on the 1st day of March, 2021, by a vote of        in favor and        opposed.

CITY OF ABBOTSFORD

By: \_\_\_\_\_

Lori Voss, Mayor

Attest:

\_\_\_\_\_  
Dan Grady, Administrator/Clerk/Treasurer



**RESOLUTION 1-2021**  
**APPROVING AMENDMENTS TO THE 2020 BUDGET**

---

WHEREAS, certain authorized expenditures within the adopted 2020 Annual Budget need to be reallocated; and

WHEREAS, according to Wisconsin Statutes no appropriations may remain overexpended at year end within the annual budget;

NOW, THEREFORE, BE IT RESOLVED by the Central Fire & EMS District Board that the 2020 budget be amended as follows:

Reallocation as follows:

EXPENSES:

750-00-51002-000-000	SALARIES - ADMIN/BOARD	+ 5,000.00
750-00-52010-000-000	INSURANCE PREMIUMS	+ 4,000.00
750-00-52020-001-000	VEHICLE MAINTENANCE - FIRE	+ 1,300.00
750-00-52020-002-000	VEHICLE MAINTENANCE - EMS	+ 2,600.00
750-00-52023-001-000	PAGER/RADIOS	+ 2,700.00
750-00-52050-000-000	PHONE & INTERNET	+ 2,000.00
750-00-53000-000-000	OFFICE EXPENSE	+ 2,900.00
750-00-53000-002-000	OFFICE EXPENSE - EMS	+ 3,500.00
750-00-53010-000-000	DUES & SUBSCRIPTIONS	+ 2,700.00
750-00-53020-000-000	COMPUTER EXPENSES	+ 600.00
750-00-53050-002-000	AMBULANCE SUPPLIES	+ 3,300.00
750-00-53051-002-000	EQUIPMENT PURCHASES-EMS	+ 27,500.00
750-00-53060-000-000	FUEL-VEHICLES	+ 3,100.00

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TOTAL ADJUSTMENTS TO EXPENSES	61,200.00
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REVENUES:

750-43900-000-000	EMS-FEES FOR SERVICE	+ 61,200.00
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TOTAL ADJUSTMENTS TO REVENUES	61,200.00
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Adopted this 21st day of January, 2021.

Signed: \_\_\_\_\_

Attest: \_\_\_\_\_

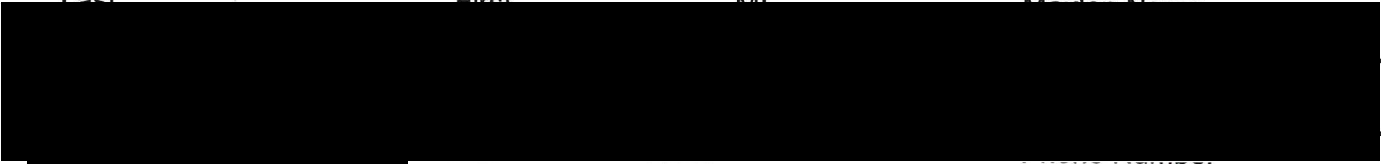


APPLICATION FOR BEVERAGE OPERATOR'S LICENSE

Provisional License [X] Fee \$15.00 City of Abbotsford
Original License [X] Fee \$25.00 PO Box 589
Renewal License \_\_\_\_\_ Fee \$25.00 Abbotsford, WI 54405

I, the undersigned, do hereby make application to the local governing body of the City of Abbotsford, Wisconsin for a license to serve, from June 30, 2020 to June 30, 2021 inclusive (unless sooner revoked), fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations; federal, state or local, affecting the sale of such beverages and liquors if a license be granted to me.

Rundle Connie
Last First MI Middle Initial



Social Security Number \_\_\_\_\_ Business License will be used Dollar General

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

[X] No Date of Conviction (If Any) \_\_\_\_\_
Nature of Offense \_\_\_\_\_

Being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Connie Rundle
Applicant's Signature

Received: 1 / 25 / 21 Added to Council Agenda: \_\_\_\_\_ Approved: \_\_\_\_\_